



Position Descriptions Individual Board Members

Board Members must devote the necessary time and attention to be able to make informed decisions on issues that come before the Board. Board Members are expected to be knowledgeable about CDSBC's mandate, goals and objectives, and operations..

Between meetings, each Board Member should be available as a resource to the Board and Senior Management, and as necessary and appropriate, communicate with the President and the Registrar/CEO. In carrying out his or her responsibilities, each Board Member is expected to be actively engaged in and add value to the Board's work. Those Board Members who have particular areas of expertise are expected to use their unique skills and experience to the benefit of the Board, for example by contributing to discussions on topics within their area of expertise.

Board Members are expected to maintain an excellent Board and Committee meeting attendance record. Board Members should strive to attend meetings in person, but may participate in a Board meeting or Committee meeting by telephone or other means that permits all participants to hear each other, and is not required to be physically present to be counted as part of the quorum.

Board Members are required to participate in CDSBC's Board Member orientation program and ongoing professional development (for the Board or for an individual Board Member) as recommended by the Board. Board Members are also expected to undertake any required training and take time to educate themselves on governance duties and broad issues of the health regulation sector.

In keeping with these responsibilities, Board Members are required to make full and timely disclosure of any actual, potential or apparent conflicts of interest in accordance with procedures set out in the Board's Code of Conduct in order to protect the integrity of CDSBC. (Section 7.2 of the Governance Manual)