

# Notice of Election and Call for Nominations

As a health regulator, CDSBC's only job is to protect the public. This is set out in legislation and it is what makes us different from any other type of organization. The CDSBC Board has the duty to govern, control and administer the affairs of the college in accordance with the *Health Professions Act*, the regulations and the CDSBC Bylaws.

The Board is made up of 23 members: 11 public members appointed by the Minister of Health and 12 elected members (10 dentists and 2 certified dental assistants). The role of every board member is the same: to uphold CDSBC's mandate to protect the public – not to “represent” any particular group.

The Board elections are held annually. Terms are position-dependent, with board officers being elected for one year and all other dentist and CDA board members for two years.

Nominations will be accepted until 4:30 pm on 14 March 2019, and the election will take place on 16 May 2019.

More information regarding CDSBC's governance structure, including board member role descriptions, can be found in the Board Governance Manual as well as CDSBC Bylaws Part 2. Both can be found at [www.cdsbc.org/governance](http://www.cdsbc.org/governance) and [www.cdsbc.org/bylaw-2](http://www.cdsbc.org/bylaw-2).

Before deciding to run as a candidate, please carefully consider the responsibilities, skills and time commitment required (see reverse).

## We are now accepting nominations for the following positions on the CDSBC Board

Board Officers – one-year term  
(1 July 2019 to 30 June 2020):

- President
- Vice-President
- Treasurer

Dentist and CDA Board Members – two-year term  
(1 July 2019 – 30 June 2021):

- Dentist – District 2 (North)\*
- Dentist – District 3 (Southern Interior)\*
- Dentist – District 5 (Vancouver Island)\*
- Certified Dental Assistant

## Key Dates and Deadlines

Close of Nominations	4:30 pm on 14 March 2019
Submission of Candidate Statement to CDSBC	4:30 pm on 1 April 2019
Mailing of Election Material	18 April 2019
Election	16 May 2019
Annual General Meeting	14 June 2019

*\*Note: a dentist's primary business address determines their electoral district*

# Candidate Information

## Eligibility

All candidates must be in good standing with CDSBC to be eligible for election. Any person who currently serves, or has served within the previous two years, on the board of directors of any provincial or national dental professional association is ineligible to be a Board Member, unless he or she has received prior written consent from the Board.

CDSBC has identified key characteristics that are ideal for any board member. These include personal characteristics, specific skills and experience, and leadership qualities. You can find a complete list in the CDSBC Governance Manual on the CDSBC website under Board Composition and Succession Planning.

**Consider whether you have the personal attributes and relevant skills and experience needed on the CDSBC Board**

## Time requirement

Board members must devote the necessary time and attention to be able to make informed decisions on issues that come before the Board. Board members may spend approximately 12-15 hours a month in preparation for, and attendance at, board meetings, for board member development, workshops, stakeholder events, and committee meetings. (The time commitment is significantly more for the board officer positions.)

- Meetings and events are scheduled during regular business hours, weekday evenings and Saturdays.
- New board members are expected to attend a board member orientation at College Place in Vancouver.
- At least three times per year, board events run over two days (workshop and meeting), which requires staying overnight in Vancouver.

## Financial compensation

Board members are eligible to claim an honorarium as set out in CDSBC's Expense Policy for Volunteers. Costs associated with travel and meals are also paid in accordance with that policy.

## Contact us

For more information about the nominations process, eligibility requirements and to download the nomination package, go to [www.cdsbc.org/board-election](http://www.cdsbc.org/board-election). For specific questions, contact Evelyn Chen at [echen@cdsbc.org](mailto:echen@cdsbc.org).