



Board Highlights 24 June 2017

Board highlights are intended to share key outcomes from the meetings of the CDSBC Board. They are an unofficial summary of the open (public) portion of the meeting. Official records can be found in the minutes that are published after approval at the subsequent board meeting.

Facial Aesthetics Working Group: Terms of Reference

This working group was established by the Board to determine the role of dentists in the provision of cosmetic treatments including neuromodulators and dermal fillers in the oro-facial region. The draft terms of reference were submitted to the Board which included:

- Defining “dentistry” in the Dentists Regulation under the *Health Professions Act*, including what is defined by the term “oro-facial complex and associated anatomical structures.”
- Analyzing whether and to what extent the provision of neuromodulators, facial fillers and other treatments, procedures, devices, etc. falls within the Dentists Regulation.
- Determine the education, training and/or certification for practitioners that might be required should it be determined those services lie within the defined scope of practice of dentistry.

The Facial Aesthetics Working Group is currently comparing the definitions of “dentistry” in place in other jurisdictions with the intent of submitting a draft definition to the Board this fall.

The draft terms of reference were approved by the Board. (Attached below.)

Framework for Inspection of Dental Offices that Provide Moderate Parenteral (IV) Sedation

Dental facilities that provide deep sedation or general anaesthesia are inspected by the College on a regular basis. With the recent updates to the standards and guidelines for



minimal and moderate sedation, the requirement for inspection was expanded to include facilities that provide moderate parenteral (IV) sedation.

The framework document for assessment and inspection of facilities providing moderate parenteral sedation services was approved in principle at the February 2017 board meeting with a request that some edits be made to provide clarity and to more directly reference the underlying policy documents. The Board was satisfied that the changes had been made and approved the document, with the understanding that it will undergo final proofreading and formatting before publication.

Update: The College will provide registrants with the necessary information and supporting documentation to achieve compliance. Please see the [advisory notice](#).

First Nations Cultural Safety and Humility Course

On 1 March of this year, 23 health professions regulators in B.C. pledged their commitment to making our health system more culturally safe and effective for First Nations and Aboriginal peoples. As a signatory to the Declaration of Commitment, the College will report annually on our progress.

The Board approved a motion for all board members to take a facilitated online training program that is designed to increase knowledge, enhance self-awareness, and strengthen the skills of those who work both directly and indirectly with Aboriginal people. The [San'yas Indigenous Cultural Safety Training Program](#) addresses terminology; diversity; aspects of colonial history such as Indian residential schools and Indian hospitals; timeline of historical events; and contexts for understanding social disparities and inequities.

Listening Sessions

The College has hosted four listening sessions in support of the new policy development framework: Victoria (November 2016), Surrey (February 2017), Nanaimo (March 2017) and Nelson (April 2017).

These two-hour sessions feature short presentations by board members, committee members and/or senior staff, with the bulk of the time devoted to small group discussion.



A report is generated for each session that includes the format, presenters, all comments gathered at the session, and the evaluation results from the participants. Overall, 93% of listening session participants agreed or strongly agreed that CDSBC is committed to listening.

The reports from each of the four listening sessions were included in the board meeting package and are published on the [listening session page](#) of the website.

President's Report

The President reported on a 15 June symposium "*The Privilege of Self-Regulation: Use it or Lose it.*" The event was hosted by the Council on Licensure, Enforcement and Regulation (CLEAR), which promotes regulatory excellence. He reported on the professions that have lost their right to self-regulate and key learnings that may be pertinent to CDSBC.

Complaints Team Report

In 2016 the College launched a pilot project to survey both complainants and registrants upon the closure of a complaint file. While the number of surveys completed is small (11.2%) our external research company, Pivotal Research, advises that the response rate is typical for these types of studies. The Board expressed its support for this project to continue for a second year, and for the results to be published. (For confidentiality reasons, the comments will not be published.)

Management Report

The management team produces a regular report for the Board that includes progress on operational initiatives, milestones, discussions with key stakeholders and committee progress (as appropriate). The management report that was submitted as part of the June board meeting package included:

- Engagement activities by the Quality Assurance Working Group
- Presentations to students at UBC Dentistry and CDA programs



- Participation at the Commission on Dental Accreditation of Canada (CDAC) site visit of CDI College – Surrey campus
- 2017/18 Board Election
- Preparation for Annual General Meeting on 23 June
- Publication of 2016/17 annual report
- BC Health Regulators Blanket Ceremony
- BC Health Regulators video to help the public understand how complaints are investigated
- A note about the College's 110-year anniversary in 2018
- Listening sessions to be held in fall 2017
- Hosting a presentation on public engagement at the September meeting of the Executive Directors and Registrars group
- New Registrant Course development
- Upcoming speaking opportunities

Recommendations for Article 5 (old Code of Ethics)*

When the College was governed under the *Dentists Act*, the code of ethics for registrants was addressed by Article 5 of the "Rules" under the Act. That changed in 2009 when the College moved under the *Health Professions Act* (HPA). The Rules were replaced by the CDSBC Bylaws, and shortly thereafter the College introduced a principle-based code of ethics that was less prescriptive than the ethical guidelines set out in Article 5.

The Ethics Committee raised the concern that certain aspects of Article 5 that remain relevant today were not dealt with in the transition to the HPA and Bylaws. A sub-committee has been drafting recommendations for the Board to address this. Much of the focus has been on the ethics of corporate models/practices in dentistry and the need to ensure that the oral health needs of patients remain the paramount consideration for dentists and dental corporations.

To this end, the Ethics Committee submitted a series of recommendations and asked that the sub-committee be directed to continue its work. The Board agreed.



Draft Statement on Third-Party Billing*

The Ethics Committee submitted a draft statement that would provide direction to registrants on the handling of billing for third-party services.

This topic arose from the College's investigation into concerns that dental laboratory work provided by one laboratory was being directed to another (third-party) laboratory with the bills being marked up before being sent to the dental office for payment by the patient. The dentist who was the subject of the complaint took the position that the third-party laboratory performed a value-added service. The Board had directed the Ethics Committee at an earlier meeting to draft a position statement regarding the handling of billing related to third-party services.

The Board approved the draft statement as presented for public consultation. Feedback will be considered and necessary changes will be made after which the next revision will be submitted to the Board for final approval. The Board approved the draft statement for public consultation.

2017/18 Committee Membership List*

It is the role of the Governance Committee to consult with the President and CEO and then to make recommendations to the Board about how to fill committee chair and membership positions when those positions expire. The Board approved the 2017/18 committee membership list as submitted by the Governance Committee.

The Board discussed the fact that two dentists who served on committees in the 2016/17 year have recently taken staff positions and have resigned their positions as committee members. The Board passed a motion that in the interests of clarity and certainty, any committee member who becomes an employee or contractor of the College will step down as a member of that committee.

Update: list of 2017/18 committee memberships is available on the [committee page](#) of the College website.



Bylaws Working Group*

The Board created this working group to oversee the development of a new set of bylaws for the College. The existing bylaws have been in place since the College came under the *Health Professions Act* in 2009. The working group is conducting a general review of the bylaws to ensure they are clear and concise and that the regulatory processes are transparent and understandable to the public and registrants.

One of the first parts of the CDSBC Bylaws to be considered by the working group is Bylaw Part 2 – College Board. This includes board composition, board officers, length of terms and elections.

The Board intends to engage registrants and stakeholders early in the conversation about the various options for revising Bylaw 2.

Update: Bylaw 2 will be a discussion topic at the fall 2017 listening sessions.

**Asterisks indicate items that were not part of the open portion of the board meeting but are included here for the purposes of communication.*

College of Dental Surgeons of British Columbia

Facial Aesthetics Working Group

Terms of Reference

Objects

1. The objects of the Facial Esthetics Working Group (the “WG”) of the College of Dental Surgeons of British Columbia are:
 - (a) To provide research, analysis and advice on the meaning of, and what is/is not captured by the term in the Dental Regulation -- “orofacial complex and associated anatomical structures”
 - (b) Provide an framework based on this definition to analyze whether and to what extent:
 - (i) Neuromodulators
 - (ii) Facial fillers; and/or
 - (iii) Other treatments, procedures, devices, etc.fall within the defined term “orofacial complex and associated anatomical structures”.
 - (c) Determine terms and conditions under which practitioners may provide services in any of the areas analyzed in 1(b)(i-iii), which may without limiting include:
 - (i) Registration Category;
 - (ii) Education/Experience;
 - (iii) Qualifications/Certification;
 - (iv) Representation of training/qualifications to patients
 - (v) Patient Consent.

Composition

2. The WG is appointed by the College Board and consists of up to 6 members.

Term of Membership

3. The Board may remove a member from the WG at any time and appoint a new member in his or her place.

4. A member may resign from the WG at any time on providing written notice to the Board.

Meetings

5. The WG should meet with sufficient frequency to ensure timely fulfillment of its objects.
6. The WG may meet using any combination of members attending in person or by way of electronic media that permits effective communication.

Quorum

7. Quorum for a meeting of the WG is a majority of the members.

WG Chair

8. The Board must designate one member of the WG to serve as Chair.
9. In addition to presiding at WG meetings, the Chair will
 - (a) work with College staff to schedule and coordinate meetings, including ensuring that all WG members receive
 - (i) reasonable notice of each meeting, and
 - (ii) timely delivery of all information to be considered at a meeting, and
 - (b) report as needed to the Board regarding the work of the WG.
10. The Chair may resign that position at any time on providing written notice to the Board.
11. The WG will consult with College staff on the preparation of its written recommendations to the Board, recognizing the WG members are the subject matter experts.

Recommendations to the Board

12. Upon completion of a set of recommendations for presentation to the Board, the WG will forward the draft recommendations to the Board with its written recommendation to the Board on consultation in accordance with the Policy Development Process.

Approved by _____

Date: _____