

BOARD MEETING
Friday, 11 September 2020
9:30 a.m. – 2:30 p.m.

Virtual meeting held via Webex

MINUTES

The board met in-camera before the open meeting commenced at 9:30 a.m.

In Attendance

Mr. Carl Roy, Chair

Dr. Heather Davidson, PhD

Ms. Dianne Doyle

Ms. Barb Hambly

Dr. Alexander Hird

Ms. Cathy Larson

Ms. Sabina Reitzik

Ms. Shirley Ross

Dr. Lynn Stevenson, PhD

Ms. Kim Trottier

Dr. Richard Wilczek

Regrets

Dr. Mike Melo

Staff in Attendance

Dr. Chris Hacker, Registrar and Chief Executive Officer (CEO)

Ms. Bethany Benoit-Kelly, Manager of Communications

Ms. Nancy Crosby, Manager of CEO's Office

Ms. Joyce Johner, General Counsel

Dr. Meredith Moores, Director of Professional Practice

Ms. Róisín O'Neill, Director of Registration

Ms. Leslie Riva, Sr. Mgr. CDA Certification and QA

Ms. Anita Wilks, Director of Strategy and Engagement

Mr. Dan Zeng, Director of Finance and Administration

Invited Guests

Ms. Chery Mitchell, Red Ball Solutions (12:15 - 12:45 p.m.)

Preparation of Minutes:

Jessi Connaughton, Raincoast Ventures. Ltd.



Call to Order and Territorial Acknowledgement

Chair Carl Roy called the College of Dental Surgeons of British Columbia (CDSBC) Board meeting to order, and acknowledged the traditional territory on which the meeting was being held. The Chair invited each Board member to acknowledge the traditional territory from which they were calling in.

Declarations of Interest and Register of Interests

No declarations were offered.

Consent Agenda

The Chair confirmed that Agenda Items 1-4 had been placed in a consent agenda.

- 1. Approve Open Meeting Agenda for 11 September 2020**
- 2. Approval of Open Minutes for 26 June 2019**

Action Log

No questions were offered regarding the pre-circulated Action Log.

- 3. Reports from Committees** (*attachments*)
 - a. Inquiry Committee**
 - b. Quality Assurance**
 - c. Registration Committee**
 - d. Sedation and General Anaesthetic Services Committee**
- 4. Financial Statements for the Period Ending July 31, 2020**

RESOLUTION:

It was MOVED (Hambly) and SECONDED (Wilczek)

That the items on the open Consent Agenda for the 11 September 2020 College of Dental Surgeons of British Columbia Board meeting be approved.

CARRIED

- 5. Canadian Dental Regulatory Authorities Federation (CDRAF) Specialty Recognition Process** (*attachments*)

Dr. Chris Hacker, Registrar and CEO, referred to the “Process of Recognition of a New Dental Specialty” briefing note included in the meeting materials, which provided background on the new process for recognition of a new dental specialty. It was noted that individual provincial dental regulatory authorities (DRAs) have the authority to recognize specialties, yet recognize the value of nationally consistent requirements. The proposed CDRAF process for recognition of new dental specialties will help to provide national coherence to the process.

Discussion ensued on the following:

- Potential for specialty recognition for dental anaesthesia and implant placement



- Development of the CDRAF structure, and the role of DRA Registrars on the CDRAF Board
- Recognition of specialties, which is based on accredited education
- As full registrants of a regulatory college, note that specialists are subject to the standards of that college
- Potential need for an advocacy/supportive body to bring proposed specialties forward
- Proposed document for the process of recognition does not explicitly state how to bring new specialties forward.

Dr. Hacker confirmed that an update on how other DRAs responded to the proposed process will be provided at the next meeting.

RESOLUTION:

It was MOVED (Ross) and SECONDED (Hird)

That the College of Dental Surgeons of British Columbia Board ratify the draft document, Process for Recognition of a New Dental Specialty, for use by Canadian Dental Regulatory Authorities Federation to screen applications for new dental specialties for recommendation for recognition by provincial dental regulators.

CARRIED

6. Strategic Planning (*attachments*)

Dr. Hacker provided background on the development of the CDSBC *Strategic Plan 2019-22*. It was noted that, since the document was approved by the Board in November 2018, the majority of initiatives to meet the four goals of the Plan were folded into the Action Plan. The release of successive documents around modernization have signaled that significant changes are coming, and within those changes is the amalgamation of regulatory bodies.

Dr. Hacker advised that, in light of the changing provincial regulatory environment, the Strategic Plan requires review to determine if the Plan's goals and initiatives are aligned with the Board's strategic priorities, and rally around the protection of the public. Previous Board discussions have raised issues around measurement of outcomes and metrics that allow the Board to determine if the public is being protected and help to mitigate risk within the internal statutory process.

During discussion, comments were offered regarding:

- Linking the Risk Register and Key Performance Indicators (KPI) with the Strategic Plan
- Consideration of linking the Strategic Plan with the Risk Register and Action Plan
- The importance and challenges of outcomes measurement
- Applying a critical lens to the Strategic Plan and recognizing what may not happen due to amalgamation.



6a. Public Protection

Dr. Hacker commented that regulatory bodies often struggle to measure what they are enacted to do. There is a tendency for regulators to rely on activities measures to validate the organization's compliance with their mandate.

During discussion, comments were offered regarding:

- Preventing the Board from delving into operational issues, and the importance of receiving high level reporting
- CDSBC complaints process being the most frequent way the public communicates with the College
- A consultant's investigation into performance measures of the College with regard to patient outcomes
 - A final report from the consultant will be presented at the November CDSBC Board meeting
- Public protection and the requirement to maintain a focus on Registrants' daily practice and compliance to practice standards
- Impact of legal representation in the complaints process, and concern that it could lead to a decrease in public confidence in the system.

ACTION: *Dr. Hacker agreed to add the following to the November 2020 CDSBC Board meeting agenda:*

- *Discussion of the consultant's report on outcomes measurement*
- *A briefing on the Professional Standards Authority (PSA) Standards of Good Regulation.*

During discussion, it was noted that risk culture and management requires a roadmap to assess: where CSDBC is at; the Board's role associated with risk; and the outcomes and systems of control that will be in place to manage risk. A facilitated session on risk could help the Board to advance the risk program, provide professional development for the Board's level of governance on the oversight of risk, and facilitate discussion on perceptions of risk.

ACTION: *Dr. Hacker agreed to pursue a facilitated session on risk for the November 2020 CDSBC Board meeting.*

b. Modernization

c. Amalgamation

Items 6b and 6c were discussed concurrently.

Chair Roy recalled that when the draft modernization report was released, CDSBC indicated the desire to assert leadership among the amalgamation partners. The Chairs and Registrars of the four colleges that will be amalgamating met on September 3, 2020 to confirm their commitment to begin the amalgamation process. The following immediate actions were identified in order to move the process forward:



1. Draft a standard form Letter of Intent to Amalgamate for individual Board approvals.
2. Nominate two representatives from each Board to serve on a Project Steering Committee pending the creation of the new Oral Health College Board.
3. Take immediate steps to identify a Project management leader and estimate the costs required to execute the amalgamation to enable a cost sharing agreement to be finalized.

Dr. Hacker noted that the Ministry of Health indicated it would be flexible around the composition of new Colleges. Further, new legislation will not be enacted that would have a detrimental effect on colleges pursuing amalgamation under the existing statute. The overall message from the Ministry was that a Letter of Intent is the first step in beginning the process of amalgamation, and that the Ministry will assist in the appointment of the new Oral Health College Board.

Chair Roy asked Board members to consider what “leadership” means to the Board, and what strategic steps are required for CDSBC to continue to lead in a collaborative and respectful way, while leveraging the hard work that has taken place by the College over the past 18 months.

Discussion ensued on the following:

- CDSBC’s participation in amalgamation as leaders in a way that aligns with a collaborative amalgamation approach
- Chairpersonship of the Project Steering Committee (PSC) will likely be determined through election within the PSC
- The Letter of Intent is key for the Board to get a sense of what CDSBC is committing to, and the Project Charter will provide further clarity
- Timeline of amalgamation, which will depend on the Minister’s decision on the Letter of Intent, as well as the timing of the Oral Health College Board appointment
- Two options to advance amalgamation:
 - PSC manages the amalgamation plan
 - Establish the new Oral Health College Board as quickly as possible in order to oversee the amalgamation plan.

RESOLUTION:

It was MOVED (Hambly) and SECONDED (Hird)

That the College of Dental Surgeons of British Columbia Board approves the immediate next steps for expediting the amalgamation process to create the Oral Health College for BC as recommended in the final report of the Provincial Steering Committee on the Modernization of Health Professions Regulation; and empowers the Steering Committee when formed, to execute the amalgamation consistent with the Board-approved Letter of Intent and the Project Charter approved by the regulatory colleges.

CARRIED



The Board discussed the role of the PSC and determined that three representatives from CDSBC would be approved by the Board to participate.

RESOLUTION:

It was MOVED (Ross) and SECONDED (Larson)

That the College of Dental Surgeons of British Columbia Board appoints Carl Roy, Barb Hambly and Lynn Stevenson to participate on the Project Steering Committee.

CARRIED

RESOLUTION:

It was MOVED (Doyle) and SECONDED (Trottier)

That the College of Dental Surgeons of British Columbia Board supports moving expeditiously to complete the amalgamation to create the Oral Health College for BC, which could include the immediate establishment of a new organization or Board of Directors.

CARRIED

Chair Roy thanked the Board for the strategic discussion and emphasized the importance of remaining focussed on the creation of a new organization, while navigating the internal changes that will occur in order to ensure CDSBC participates in a strong leadership position.

Public Questions or Comments

No public questions or comments were received.

New Business – Open Session

No new business was discussed.

This concludes the open portion of the meeting – 11:55 a.m.