

BOARD MEETING
Saturday, September 13, 2014

The Hyatt Regency Hotel
655 Burrard Street, Vancouver BC
“English Bay Room”, 34th Floor

MINUTES

The meeting commenced at 8:35 am

In Attendance

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|---------------------------------|----------------------|
| Dr. David Tobias, President | Mr. Richard Lemon |
| Dr. Erik Hutton, Vice-President | Mr. Samson Lim |
| Dr. Kerim Ozcan, Treasurer | Ms. Elaine Maxwell |
| Dr. Ben Balevi | Ms. Sherry Messenger |
| Dr. Pamela Barias | Mr. David Pusey |
| Dr. Darren Buschel | Dr. Mark Spitz |
| Ms. Melanie Crombie | Dr. Jan Versendaal |
| Mr. Dan De Vita | Dr. Eli Whitney |
| Dr. Dustin Holben | |
| Ms. Julie Johal | |

Staff in Attendance

Mr. Jerome Marburg, Registrar & CEO
Mr. Greg Cavouras, Staff Lawyer
Ms. Nancy Crosby, Manager of CEO's Office
Ms. Sandra Harvey, Director of Registration and HR
Ms. Anita Wilks, Sr. Manager of Communications
Ms. Carmel Wiseman, Director of Professional Regulation
Mr. Dan Zeng, Sr. Manager of Finance and Administration

Invited Guests

Dr. Charles Shuler, Dean, UBC Dentistry
Dr. Peter Stevenson-Moore, CDSBC Past President



1. Meeting Called to Order and Welcoming Remarks

The President welcomed incoming Board members Dr. Pamela Barias and Dr. Mark Spitz.

2. Oath of Office – New Members

The Oath of Office was administered to the new members by the Registrar.

3. Consent Agenda

- a. Approve Agenda for September 13, 2014 (*attachment*)
- b. Approval of Board Minutes of May 23, 2014 (*attachment*)
- c. Reports from Committees (*attachments*)
- d. Media Clippings (*attachments*)

MOTION: (Lemon/Versendaal)

That the items on the Consent Agenda for the September 13, 2014 Board meeting be approved.

Carried

4. Business Arising from the Consent Agenda

There were no items arising from the Consent Agenda.

5. Board Workshop – Debrief and Next Steps

The Board attended a workshop on Friday, September 12 on the topic of “Patient-Centred Care and the Business of Dentistry.” The workshop was facilitated by the advisor to the Ethics Committee, Mr. Oleh Ilnyckyj of Miller Thomson LLP, with presentations from David Martin, a lawyer with experience in health regulation, the British Columbia Dental Association, and UBC Faculty of Dentistry Dean Dr. Charles Shuler. It also included a written submission from the Dental Corporation of Canada.

The Board expressed appreciation for what they described as an excellent session, addressing how the College can strengthen its bylaws to promote patient-centred care,



as well as the role that individual dentists can play. Feedback from the workshop will be used by the Ethics Committee to draft a policy submission to the Board.

6. UBC Update (Dean Shuler)

UBC Dentistry Dean Dr. Charles Shuler gave a presentation on the vision and priorities of UBC's new president, Dr. Arvind Gupta, as well as the activities within the Faculty:

- 50th Anniversary Celebrations – the dental school has a number of signature events to celebrate the five decades since it first started treating patients (in a trailer).
- Curriculum renewal – the faculty will run its curriculum separately from UBC Medicine beginning in September 2015
- Growing network of volunteer community dental clinics (there will be 29) that allow dental students to provide care to a wide patient demographic around the province and internationally.
- Revitalization of the John B Macdonald (JBM) Building on the Point Grey Campus.
- Dental mentorship program to connect new graduates with senior dentists in the community.
- Ongoing commitment to an outstanding oral cancer centre and the advanced tissue and material imaging facility.

The Dean also highlighted some of the challenges faced by UBC Dentistry, including that hiring of new faculty is being delayed because of changes to the temporary foreign workers program.

7. Committee Membership List

The Board appointed committee memberships for the 2014/15 board year.

MOTION: (Lim/De Vita)

That the Board approve the Committee Membership List for 2014-2015.

Carried

- #### 8. David Vogt, PhD – Proposal (Public Member on the Quality Assurance Committee)



The Registrar gave a presentation on behalf of David Vogt, PhD. Dr. Vogt's proposal is for a Professional Network Pilot Program, which would create a profession-wide network (a virtual study club) through which professionals could post case studies and have them reviewed by peers. Through the network not only would the case studies be reviewed and rated by peers, but the reviews themselves would be reviewed and rated. The high scoring case studies and reviews would then rise to the top of the list – and continuing competency/quality assurance credit could be granted to those who score highly.

The project requires an investment of \$150K for further development. The College has been asked to invest a sum of \$50K. This investment has a very good upside potential.

MOTION:

That the Registrar be permitted to commit up to \$50k to the pilot project contingent on 1) others having committed remaining \$100k and 2) Registrar is satisfied cost/benefits are positive.

Carried

Opposed: Balevi and Pusey

9. Strategic Plan / Operations Plan Update (JMM) - handout

The Registrar/CEO presented an overview of the College's operational priorities for the year September 2014 – September 2015, which are in support of the approved CDSBC Strategic Plan. The two top priorities – referred to as 1a - the rollout of the information/knowledge management systems (Sharepoint), and 1b - analysis and review of the CDSBC Bylaws were highlighted. These are followed by a list of second-level priorities. Two key initiatives are ongoing: reducing both the number of complaints and the average time it takes to resolve a complaint; and making improvements to College registration forms and processes.

Other topics discussed were Dental Therapists – a lot of work has been done by the Working Group but Dental Therapist scope and conditions of practice need to be finalized.

The Ethics Committee continues to work on Promotional Activities Bylaws/Guidelines and will present the guidelines to the Board at the fall meeting.



CDSBC's Recordkeeping work is being recognized – the Registrar was approached by an Australian delegate at a recent conference asking for use of CDSBC's Dental Recordkeeping course.

The new website is built and we are currently populating content. Hoping to have the new website up in the next couple of months.

Governance – it has been two years since the Governance Manual was finalized – the Governance Committee will be reviewing it again in the coming year.

10. Dental Anaesthesia – Appointment of a Working Group

The Board was given a presentation on dental anaesthesia in May 2014 and agreed to establish a working group to consider whether dental anaesthesia should become a recognized specialty in B.C. The Dental Anaesthesia Task Force will be co-chaired by President Dr. David Tobias and Treasurer Dr. Kerim Ozcan, with additional members Dr. Eli Whitney and public member Mr. Rick Lemon. The working group is being formed in advance of receiving a formal request to recognize this as a new specialty in BC. Its role is to establish terms of reference, gather information, and eventually make a policy submission to the Board.

11. Management Report

The report for September 2014 addressed the following topics:

- Status of two illegal practice investigations
- Health Professions Regulators of BC initiatives
- Process mapping / process improvement sessions for staff
- Interactions with College committee chairs and vice-chairs, First Nations Health Authority, dental component societies, UBC Dentistry and the BC Dental Association
- Accreditation site visits for three certified dental assisting programs
- Status of discipline notices and hearings
- Communications update



MOTION: (Pusey/Maxwell)

That the Board receive the management report.

Carried

12. Executive Limitation Reports

EL2: Treatment of Public (*attachment*)

EL3: Registration, Certification and Monitoring (*attachment*)

EL5: Financial Planning/Budgeting (*attachment*)

EL6: Financial Condition and Activities (*attachment*)

The Governance committee will be reviewing and updating these Executive Limitation (EL) Reports. Any input or feedback should be sent to Dr. Hutton, Chair of the Governance Committee.

MOTION: (Crombie/Maxwell)

That the Board receives the following Monitoring Reports:

EL2: Treatment of Public

EL3: Registration, Certification and Monitoring

EL5: Financial Planning/Budgeting

EL6: Financial Condition and Activities

Carried

This concludes the open portion of our meeting. TIME: 12:30 pm

The remainder of the meeting will be held *in camera*, per Section 2.15 (9) of the College Bylaws under the *Health Professions Act*.