

BOARD MEETING
Saturday, December 8, 2012

The Hyatt Regency Hotel
655 Burrard Street, Vancouver BC
“English Bay Room”, 34th Floor

MINUTES

The meeting commenced at 8:30 am

In Attendance

Dr. Peter Stevenson-Moore, President
Dr. David Tobias, Vice President
Dr. Erik Hutton, Treasurer
Dr. Ben Balevi
Dr. Darren Buschel
Ms. Melanie Crombie
Mr. Dan De Vita
Ms. Julie Johal

Ms. Elaine Maxwell
Ms. Sherry Messenger
Dr. Kerim Ozcan
Mr. Anthony Soda
Dr. Jonathan Suzuki
Dr. Jan Versendaal
Dr. Eli Whitney
Dr. David Zaparinuk

Regrets

Mr. David Pusey
Mr. Richard Lemon

Staff in Attendance

Mr. Jerome Marburg, Registrar & CEO
Ms. Nancy Crosby, Sr. Assistant to the Registrar
Ms. Sandra Harvey, Director of Registration & HR
Ms. Leslie Riva, Manager of CE & CDA Services
Dr. Garry Sutton, Complaints Investigator
Ms. Anita Wilks, Sr. Manager of Communications
Ms. Carmel Wiseman, Director of Professional Regulation
Mr. Dan Zeng, Sr. Manager of Finance and Administration

Invited Guests:

Dr. Bob Coles, CDSBC Past President
Ms. Raewyn Brewer, Consultant, Watson Inc.



1. Meeting Called to Order and Welcoming Remarks
2. Consent Agenda
 - a. Approve Agenda for December 8, 2012, as amended.
 - b. Approval of Board Minutes of September 15, 2012
 - c. Reports from Committees
 - d. Media Clippings
 - e. HPRB Decisions

MOTION

That the items on the Consent Agenda for the December 8, 2012 Board meeting be approved, as amended.

Carried

3. Business Arising from the Consent Agenda

There were no items arising from the consent agenda.

4. Governance Manual

Ms. Raewyn Brewer of Watson Advisors presented the final version of the CDSBC Board Governance Manual for approval. She explained that the manual represents a progressive approach to governance, with clearly defined roles and responsibilities for CDSBC's Board, Committees, Executive Officers, and Registrar. Ms. Brewer recounted the many months of work invested by the Board, Watson Advisors and CDSBC Committees and staff, to bring this project to manual approval stage.

The following Motion was brought to the floor prior to questions.

MOTION:

That the Governance Manual be adopted as presented and that staff be authorized to make grammatical edits in preparation for a publishable document to be posted on the CDSBC website.

Carried



Going forward, Watson Inc. will be available for consultation as needed. The President thanked Ms. Brewer for a job well done. This project was completed within budget.

5. Governance Working Group

- Appoint Members

MOTION:

That the following Board members be appointed to the Governance Working Group in accordance with Section 11.3 of the CDSBC Governance Manual.

1. David Tobias, Chair
2. Melanie Crombie
3. Kerim Ozcan
4. Richard Lemon

Carried

MOTION:

That David Tobias be appointed as Chair of the Governance Working Group.

Carried

6. Audit Committee/Finance and Audit Working Group

MOTION:

That the following six persons be appointed to the Finance and Audit Working Group in accordance with Section 10.2 of the CDSBC Governance Manual to sit *pro-tem* alongside the Audit Committee until such time as the CDSBC Bylaws are amended to create the Finance and Audit Committee in substitution of the Audit Committee.

1. Anthony Soda , Chair
2. David Tobias, Vice President
3. Erik Hutton, Treasurer
4. David Zamarinuk
5. Bob Coles
6. Dan de Vita

Carried



MOTION:

That Anthony Soda be appointed as Chair of the Finance and Audit Working Group.

Carried

That the following three persons on the Finance and Audit Working Group be appointed to the Audit Committee:

- 1. Anthony Soda - Chair**
- 2. David Zaporinuk**
- 3. Bob Coles**

Carried

7. Item Removed prior to the meeting
8. Publication of Complaints/Discipline Process – Workshop Follow Up

The Board attended a workshop on December 7 led by Mr. Howard Kushner, LLB, former B.C. Ombudsman. The focus of the workshop was on how the complex interrelationship between the fairness/integrity of investigatory processes and the clear public and professional interest in openness and transparency can play out when considering what to publish in relation to complaints and discipline matters. The workshop addressed legislative requirements for publication of complaints and discipline outcomes; publication trends among professions in B.C.; and options for the publication of complaints that are dismissed.

Staff will use the outcomes of the workshop to prepare a draft publication policy for review by the Board.

9. Canadian Dental Regulatory Authorities Federation (CDRAF)
 - Board Meeting October 11, 2012

The President, Vice-President and Registrar gave an update to the Board on this meeting.



- Wellness Conference October 12, 2012

“On the Road to Wellness: Dealing with Addiction Disease in Dentistry” was a two-day conference hosted by the CDRAF on October 12. The President and Registrar gave a brief overview of the conference, which addressed how regulators should respond to cases where the registrant suffers from addiction or other medical impairments. Presenters at the conference included Dr. Graeme Cunningham, a former president of the College of Physicians and Surgeons of Ontario, whose personal life and career were damaged by his own addiction.

Estimates are that approximately 15% of the general population (including dentists) suffer from an addiction at some point in their lives. There is a heightened stigma for addicted healthcare professionals who must declare their addiction in order to gain access to programs of control and cure. There is growing recognition by health regulators that addiction must be treated as a disease, for which recovery pathways separate and apart from complaints and discipline must exist.

It is important to increase awareness of the disease; to identify those in need of treatment; and to provide that treatment as soon as possible. There is also need to develop a network of professionals willing to provide locum services to maintain a practice while the dentist receives treatment. The College is in discussion with CDSPI, the primary insurance provider for dentists, and the BC Dental Association (including the Dental Professional Advisory Program) as well as with CDRAF colleagues in an effort to enhance recovery pathways provincially and at the national level.

- Report on Botox & Dermal Fillers

The Board received the report by the national *Ad Hoc* Committee on Botox and Dermal Fillers in Dental Practice. The committee’s mandate was to summarize what a dentist can or cannot do with respect to botox and dermal fillers, and what, if any, training/education is required to administer these substances. The committee did not address the political, ethical or legal aspects involved.

Dentists in B.C. are permitted to administer Botox to patients of record and as part of a dental treatment plan. Administering dermal fillers is currently outside the scope of practice for general dentists and can only be used in limited



circumstances by trained and recognized specialists. The report will be considered by CDSBC's Quality Assurance Committee.

- CDRAF Strategy (held *in camera*)

10. Registrar's Report

- EL2: Treatment of Public (*attachment*)
EL3: Registration, Certification and Monitoring (*attachment*)
EL5: Financial Planning/Budgeting (*attachment*)
EL6: Financial Condition and Activities (*attachment*)
EL8: Asset Protection (*attachment*)

MOTION:

That the Board accepts the following Monitoring Reports:

EL2: Treatment of Public

EL3: Registration, Certification and Monitoring

EL5: Financial Planning/Budgeting

EL6: Financial Condition and Activities

EL8: Asset Protection

Carried

- Dental Therapists – Update

The President and Registrar met with Mr. Joe Gallagher, CEO of the First Nations Health Authority, and Mr. Daryl Beckett and Dr. Malcolm Williamson from the Ministry of Health.

One of the topics of their discussion was the need for regulation of dental therapists. The mandate of these federally funded positions is to provide care to remote communities. There are approximately eight dental therapists currently in BC, and an additional five unfilled positions, all of which are funded by the Federal Government. The responsibility for the funding and supervision of these positions will be transferred to the First Nations Health Authority by October 2013. The Province wishes that these individuals will be registered and regulated under the *Health Professions Act*. The Provincial Government



has approached CDSBC to assist in developing appropriate regulatory models. The Ministry will be sending correspondence with an official request for assistance.

The Board charged the President and Registrar to continue dialogue with the Ministry of Health and gave approval in principle to strike a task force to explore regulatory models.

11. Disband the following Working Groups, effective December 8, 2012:

A number of working groups were created for specific projects. These projects have now been completed.

- Strategic Planning
- Registrar Search
- Governance
- Infection Control

The President thanked Ms. Sandra Harvey for her contributions as Co-Chair of the Infection Control working group.

MOTIONS:

That the Strategic Planning Working Group be disbanded effective December 8, 2012

That the Registrar Search Committee be disbanded effective December 8, 2012

That the Governance Working Group be disbanded effective December 8, 2012

That the Infection Control Working Group be disbanded effective December 8, 2012

Carried

THE OPEN MEETING CONCLUDED AT 10:20 am

The balance of the meeting proceeded in camera pursuant to Bylaw 2.15(9) of the College Bylaws under the *Health Professions Act*.