

**BOARD MEETING**  
**Saturday, December 11, 2010 – 9:00 a.m.**

**Fairmont Pacific Rim Hotel**  
**1038 Canada Place Way, Pearl Room, 2<sup>nd</sup> Floor**

**MINUTES**

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The meeting commenced at 9:00 a.m.

**In Attendance**

Dr. Bob Coles, President  
Dr. Peter Stevenson-Moore, Vice President  
Dr. David Tobias, Treasurer  
Dr. Lonny Legault  
Ms. Julie Johal  
Mr. Dan De Vita  
Mr. David Pusey

Ms. Elaine Maxwell  
Mr. Richard Lemon  
Dr. Thomas Kirk  
Ms. Leslie Riva  
Dr. Erik Hutton  
Ms. Patricia Gerhardi  
Mr. Anthony Soda  
Dr. Eli Whitney

**Regrets**

Dr. Scott LeBuke  
Dr. Jonathan Suzuki  
Dr. Patricia Hunter

**Staff in Attendance**

Ms. Heather MacKay, Registrar  
Ms. Betty Richardson, Director of Operations  
Ms. Carmel Wiseman, Director of Complaints  
Ms. Nancy Crosby, Sr. Assistant to the Registrar  
Ms. Sandra Harvey, Manager of Regulation  
Ms. Johanna Ward, Manager of Communications  
Dr. Garry Sutton, Complaint Investigator  
Dr. Cathy McGregor, Complaint Investigator



**1. Call Meeting to Order and Welcoming Remarks**

**2. Oath of Office**

- a. The four new Public Board members recited and signed the Oath of Office. The Oath, which is required under the *Health Professions Act*, is a declaration that the Board member will act in accordance with the law and in the interests of the public.

**3. Consent Agenda**

- a. Approve Agenda for December 11, 2010
- b. Approval of Board Minutes of September 18, 2010
- c. *Item c was moved to the in-camera portion, under Registrar's Update, Item 15.c.***
- d. EL3: Registration, Certification and Monitoring – Quarterly Report
- e. Approval of Awards Program Framework from CDSBC Nominations Committee

**Motion:**

That the items on the Consent Agenda for the December 11, 2010 Board meeting be approved

**Carried**

**4. Approval of Nominations Committee's Recommendations for 2011 CDSBC Awards**

The Board approved the Nominations Committee recommendations for 2011 awards.

**Motion:**

That the Nominations Committee's Recommendations for the 2011 CDSBC Awards be approved as appended.

**Carried**



## **5. CDRAF Update**

### **a. Interface Meetings**

Interface meetings were held between the CDRAF and the Canadian Dental Association (CDA) to develop principles for working on issues of mutual interest to the two organizations. Meetings are continuing.

### **b. Annual Meetings in Halifax**

A Board meeting of the CDRAF was held in Halifax in October 2010 to discuss several issues of national importance. The CDSBC President and Registrar attended. The next Board meeting will be held in April 2011.

### **c. Working Group (Governance)**

The CDRAF working group was created to discuss the CDRAF Governance. The CDSBC President and Registrar will be attending the first meeting of the working group in January 2011.

## **6. CDSBC Committee Projects - Update**

The Registrar provided an update of CDSBC's committee projects.

- **Infection Control Guidelines**

A working group from CDSBC and the College of Dental Hygienists is revising the Infection Control Guidelines for use in the dental office. This process includes a review of guidelines that exist in other jurisdictions in order to establish standards that are evidence-based, reasonable and can be implemented by dental professionals.

A draft is currently being developed by a working group. When the draft is complete, the document will be referred to the Quality Assurance Committee and then to the CDSBC Board. Other stakeholders will be invited to provide feedback on the draft guidelines as part of the stakeholder consultation process.



- **Revision to Minimal & Moderate Sedation Guidelines**

This document is being updated to reflect modern practice and to make the content more user-friendly. The focus of the revised Guidelines will be more on the *level* of sedation as opposed to the *type* of sedation. It is a very technical document but progress is being made, and we are still looking at documents from other organizations.

- **Code of Ethics**

The Ethics Committee is revising the Code of Ethics using a principle-based approach that will be less prescriptive than the existing Code. The updated Code will rely more heavily on the practitioner's use of professional judgment. The first step in the revision of this document was for the Ethics Committee to identify core values as the foundation from which ethical principles will be derived. These core values were approved by the Board in May 2010.

The next step is to work on a set of principles regarding expectations of practice. Good progress is being made on this and will be presented to the Board in May 2011.

- **Dental Recordkeeping Course**

A course is being developed that will teach the principles found in the Dental Recordkeeping Guidelines. The course is intended to improve the standard of dental recordkeeping in general, as well as be a resource for practitioners who are referred through the complaints process. Informed Consent will also be reflected in this document.

Dental Recordkeeping will be CDSBC's session topic at the 2011 Pacific Dental Conference.

## **7. Strategic Planning Update**

A short survey will be developed for the Board, key CDSBC staff, CDSBC Committee Chairs and representatives from BCDA, CDABC and UBC. CDSBC will have a Strategic Planning session with all these groups in February 2011.



**8. Patient Relations**

A Patient Relations committee was legislated under the *Health Professions Act*. This committee is comprised of all Board members.

CDSBC will conduct a workshop with the Board and other stakeholders sometime in the next year to have detailed discussions on how to approach this issue.

**9. Limitation Act Presentation**

CDSBC and BCDA sent a joint letter to the Government requesting changes to the Limitation Act, and also gave feedback to the Government regarding a white paper.

The goal is to modernize the current Limitation Act and harmonize it with other jurisdictions and amongst professions.

**10. CDSBC Database Presentation**

The new database went live on November 15, 2010.

**The public portion of the meeting adjourned at 12:10 p.m.**