



BOARD MEETING
Saturday, December 12, 2009 – 9:00 a.m.

Four Seasons Hotel
791 West Georgia Street, Garibaldi Room
Vancouver, British Columbia

MINUTES

The meeting commenced at 9:00 a.m.

In Attendance

Dr. Ashok Varma, President	Ms. Deborah Folka
Dr. Bob Coles, Vice President	Dr. Lonny Legault
Dr. Peter Stevenson-Moore, Treasurer	Mr. Richard Lemon
Ms. Leona Ashcroft	Dr. Bob McDougall
Mr. Victor Bowman	Ms. Leslie Riva
Dr. Karl Denk	Dr. Chiku Verma
Mr. Paul Durose	Mr. Dan DeVita
Dr. Susan Chow	Ms. Lane Shupe
Dr. Michael MacEntee	Dr. Jonathan Suzuki

Staff in Attendance

Ms. Heather MacKay, Registrar
Ms. Betty Richardson, Director of Operations
Ms. Margot White, Director of Policy Development & Communications
Ms. Nancy Crosby, Sr. Assistant to the Registrar
Ms. Sandra Harvey, Manager of Regulation
Ms. Anita Wilks, Manager of Communications

1. Call Meeting to Order and Welcoming Remarks

The Chair, Dr. Ash Varma, welcomed all Board members and called the meeting to order.

2. Adoption of Agenda

Motion:

That the agenda for the December 12, 2009 Board meeting be approved.

Carried

3. Approval of Board Minutes (September 19, 2009)

Motion:

That the minutes of the September 19, 2009 Board meeting be approved.

Carried

4. Registrar's Review – In-Camera

Registrar and CDSBC Staff were not present.

5. CDRAF Update

a. Internationally Trained Dentists – Funding and Project Update

CDRAF made an application for federal funding and \$800,000 was approved from the Federal Government.

b. October 29-30, 2009 Meetings in Vancouver

CDSBC hosted the group in Vancouver. As a national board of regulators there are things that can be done nationally, specifically, clinical practice resources. This is a complex initiative and will require collaboration and expertise.

Dean Chuck Shuler (UBC) and David Mock (UofT) gave presentations and reinforced the need for clinical practice resources as a national initiative.

6. Review of CDSBC Expense Policy and Honorariums

It was decided that timelines would be removed and that Board and Committee members would be eligible for an honorarium for attending meetings.

Motion:

That Honorariums be claimed for meetings held.

Carried

A Board member spoke of honorariums for Elected Officers as being too low considering the time they need to take from practice, and would like to see this addressed.

Motion:

That effective July 1, 2010 honorariums for Elected Officers be \$75,000 for the President, \$30,000 for the Vice-President and \$30,000 for the Treasurer.

Carried

7. Dental Recordkeeping Document

This document is a work in progress and is being presented to the Board for their approval in principle, not for wording. It is a cleaner, condensed version of the previous document. CDSBC reviewed the documents with select people at UBC, Quality Assurance committee, BCDA, and was reviewed by dentists on staff before presenting to the Board for feedback.

Next step will be to develop a course to teach to this document to help people understand what it means and how to implement it. Companion documents will also likely be developed (e.g. informed consent, electronic records, etc.).

The Chair asked that Board members provide their feedback to CDSBC by December 21, 2009.

Motion:

That the Board approve the Dental Recordkeeping Document in Principle.

Carried

8. CDA Services Document

CDSBC developed this document in order to address frequently asked questions. This document has been well received by schools of CDA's, CDA Advisory Committee and Educators.

9. CDA Advisory Committee

a. Prosthodontic Module Terms of Reference and Membership

Motion:

That the Board approve the Prosthodontic Module Terms of Reference and Membership as amended and appended.

Tabled for next meeting

This has been tabled until the next Board meeting on March 12, 2010, pending comment from the Prosthodontic community. S. Harvey to follow-up and provide feedback as requested.

10. College Place Update

The project is on time and under budget.

11. Approval of Nominations Committee's Recommendations for 2010 CDSBC Awards

Motion:

That the Board approve the Nominations Committee's Recommendations for 2010 CDSBC Awards as appended.

Carried

12. Presentation by Letterbox/CDSBC Communications of new CDSBC Logo

The new CDSBC logo was well received by the Board. It will be launched in January 2010.

13. 2010-2011 Budget

a. Annual Registration Fees for Dentists

Motion:

That the following annual Registration fees for dentists, effective March 1, 2010 be approved:

- Practising - \$2483
- Non-Practising - \$500

Carried

b. Annual Certification Fees for CDA's

Motion:

That the following annual Certification fees for certified dental assistants, effective March 1, 2010 be approved:

- Practising - \$100
- Non-practising - \$50

Carried

c. Approval of Budget for 2010-2011

Motion:

That the Board approve the Budget for 2010–2011 as appended.

Carried

d. Infection Control Update

A working group has been struck with experts in this field. The first Working Group meeting was on December 8, 2009.

CDSBC is obtaining further documents that are evidence-based and referenced in order to put together a workable document that satisfies all government and public requirements. This will be forwarded to the Quality Assurance committee for comments.

14. IT Project Status

Our Go-Live date on the new database is June 2010. The project is currently on track and on budget.

We are revisiting the architecture of the CDSBC website that was launched post-*Health Professions Act*, in order to incorporate feedback received.

NEW BUSINESS:

1. Fees for Limited Registration – Education

It was agreed that the fees for Limited Registration-Education would be \$500 a year. This is limited to clinical instructors only – where there is no income from anything else other than teaching.

Motion:

That the fees for Limited Registration/Education be \$500 per year.

Carried

2. Elections Update

This election falls under the *Health Professions Act*. Pursuant to the process set out in the HPA, the Registrar will make the decision of one or two year terms, and will base this on which areas have done one year terms before and who would have naturally served the terms if we were not under the HPA.

3. CDA Appointment to CDA Advisory Committee

A CDA on the Advisory Committee had to step down and another has confirmed she will take her place. Shelley Melissa's credentials were given to the Board.

Motion:

To appoint Shelley Melissa to be on the CDA Advisory Committee.

Carried

15. Adjournment

The meeting adjourned at 2:30 p.m.