



COUNCIL MEETING

February 4, 2005

COMMUNICATION POINTS

Finances

- The Treasurer, Dr. Lobb, informed Council that for the second year in a row, the College's effective management and cost containment has meant that it has not had to use its line of credit.
- The College continues to forecast a surplus for the year ending February 28, 2005. As decided at the last Council meeting, any surplus will be applied to pay down the loan for College Place.

Council Structure & Election 2005

- As has been previously reported, the provincial government has decided that the regulation of dentistry should be brought under the *Health Professions Act*. While it was originally contemplated that this would happen by the fall of 2005, it is now anticipated, due to various recent changes within the government, that the work required to make this happen will take place during the next two years.
- After one year of having only two elected officers, Council has decided that, for the 2005 election, there should be three Officers; President, Vice President and Treasurer.
- To accomplish this without increasing the size of Council, presently 21 council members, the Thompson/Okanagan and Kootenay Districts have been amalgamated.
- This amalgamated electoral district will be called Southern Interior Electoral District.
- Council has decided that, for the election year 2005, members elected from the electoral districts will be elected for a two year term, with one exception set out below.
- In order to comply with the requirement of the *Dentists Act* for an annual election of at least one third of the members of Council, the President, Vice President, Treasurer and one Council member from one electoral district will be elected for a one year term in the 2005 election. Council accepted the offer of the current member from Prince George that for the 2005 election, the term of the Council member for Prince George will be for one year.
- Council approved the revised the Election Procedural Policies.

Policy Statement on Prescribing and Dispensing Drugs

- Council approved revisions to the Policy Statement. The Policy now requires members to provide their College registration numbers on all prescriptions. The revised Policy Statement on Prescribing and Dispensing Drugs will be posted on the College website at www.cdsbc.org.

Crisis Communications Plan

- The Manager of Communications provided Council with a Crisis Communications Plan.
- The plan is a blueprint for how the College will respond in a timely and appropriate way to any crisis that might have a major impact on the reputation of the College and/or its registrants, in keeping with the College's regulatory mandate.



Appointments Committee

- Council approved the recommendations of the Appointments Committee to fill the following committee vacancies:
 - ▶ Ethics: Galina Pischnitskaya, CDA
 - ▶ Inquiry: Jan Godsmark, CDA, Alison Hall, CDA
 - ▶ Registration: Dr. Snadra Maduke, Specialist
- Following Council's approval of the recommendations of Ms. Kathy Boyd's "CDA Working Group Report" at the last Council meeting, Council further approved the following recommendations:

CDA Advisory Committee – This will become a permanent Council committee whose terms of reference are as follows:

Membership (6-7 members & CDSBC staff) to be chaired by a CDA

- ▶ Three to four CDAs
- ▶ Two dentists
- ▶ One public representative
- ▶ Director, Operations and CDA Affairs

Terms of Reference

- ▶ Address CDA regulatory issues
- ▶ Receive information, monitor and provide updates to Council on matters relating to CDAs
- ▶ Liaise with the CDABC through the chair

The members of this Committee will be:

Ms. Kathy Boyd, Chair
 Ms. Margaret Dennett
 Ms. Betty Larsen
 Ms. Maureen Leech
 Dr. Peter Lobb
 Ms. Barb Steer
 Dr. Dan Stoneman
 Ms. Janice van Veen

CDA Bylaws Working Group – This working group of the CDA Advisory Committee has been created with the following terms of reference:

Membership (five members & CDSBC staff)

- ▶ Three CDAs (one of whom is an educator and one a clinical CDA)
- ▶ Two dentists
- ▶ Director, Operations and CDA Affairs



Terms of Reference

- ▶ To draft proposals for a transition from the current Rules to Bylaws under the HPA and to incorporate any proposed and/or desired changes to the Rules to include:
 - Article 10: exhaustive versus non-exhaustive descriptions of duties
 - Long term care facilities, the pilot project and possibly a long term care module
 - Changes necessary to accommodate the CDA Mutual Recognition Agreement signed by the CDSBC on May 14, 2001. This will necessitate the creation of a temporary licence or permit to accommodate an individual who has the nine CORE CDA skills, but who does not have the additional skill qualifications required for registration and licensure in BC.
 - A retired CDA category

The Working Group's membership is as follows:

Ms. Kathy Boyd
Ms. Betty Larsen
Dr. Peter Lobb
Ms. Barbara Steer
Dr. Dan Stoneman
Ms. Patricia Taylor

CDA Council Member Election Working Group – This working group of the CDA Advisory Committee has been created with the following terms of reference:

Membership (4 members & CDSBC staff)

- ▶ Three CDAs (at least one clinical CDA)
- ▶ One public representative
- ▶ Director, Operations and CDA Affairs

Terms of Reference

To review alternatives and make recommendations on a democratic process that will provide Council with a certified dental assistant member.

The Working Group's membership is as follows:

Ms. Judy Laird
Ms. Betty Larsen
Ms. Lane Shupe
Ms. Marlane Paquin
Mr. Clayton Shultz

**Backdating of Licence Status**

The Registrar informed Council that the College will no longer backdate licences.

“It’s Your College – Be Part of the Evolution!”

- The President, Dr. Stoneman, encouraged all Council members to attend the all registrants meeting at the upcoming Pacific Dental Conference. This interactive session will be an opportunity for registrants to learn more about the College.
- Guest speakers, including College volunteers and notable lawyer, Murray Rankin, Q.C., will be participating.
- It will be held on Friday, March 11, 2005 at 1:30 p.m. to 4:00 p.m. in Room 17 at the Vancouver Convention and Exhibition Centre.