



COUNCIL MEETING December 10, 2005

COMMUNICATION POINTS

Finances

- Treasurer, Dr. McNiece, reported that College finances continue to be within budget expectations and he is optimistic that the College will not need to draw on its line of credit this year.
- Council updated the mileage rate in the College's Expense Policy for Volunteers to match the rate published by Canada Revenue Agency on January 1 each year.
- Further to the Expense Policy requirement for an annual review of Elected Officer honorariums, Council appointed an Honorarium Working Group to review the College honorariums and make recommendations to Council at its next meeting in March 2006. Mr. Durose was appointed Chair.

Budget 2006-2007

- The budget was approved as presented.
- Effective March 1, 2006, licence fees for dentists (practising and academic) will be \$2,647, (\$1,239 for regulatory and \$1,408 for member services), and for practising certified dental assistants, \$222, (\$100.35 for regulatory and \$121.65 for member services).
- A new category for retired certified dental assistants was created with the annual fee set at \$25.

Reporting Financial Irregularity

- Council accepted a policy drafted by the Registrar that encourages College employees to bring to the attention of either the Registrar or the Chair of the Audit Committee any concerns about financial, accounting or auditing wrongdoing. The policy has been brought to the attention of staff and is included in the College Operations Manual.

Health Professions Act Bylaws Working Group

- Dr. Varma, Chair, advised that guidance is being sought from various College committees which are examining the current Rules under the *Dentists Act* and making recommendations as to the principles that should apply when bylaws are drafted under the *Health Professions Act*.
- The Scope of Practice Working Group will function under the HPA Bylaws Working Group.

CDA Advisory Committee

- Ms. Boyd, Chair, reported on Committee activities.
- Dr. Witt has been asked to review certain sections of the recommendations concerning the Orthodontic Module, in response to feedback obtained by the Committee from stakeholders.
- Ms. Boyd thanked public member Ms. Leech, who resigned from the Committee, and advised that three new members have been appointed: Ms. Christine Elliott, Dr. Bill McNiece, and Ms. Lane Shupe.

Pit and Fissure Sealant

- Council directed the HPA Working Group, when it drafts bylaws under the *Health Professions Act*, to do so accepting the principle that dentists may delegate to CDAs "applying fissure sealants and adjusting by appropriate hand instrument or slow speed hand piece."

Certified Dental Assistants Strategic Planning Session

- A CDA Strategic Planning Session is planned for Saturday, May 13, 2006. Topics will include ways to involve more CDAs in their regulation and better communication with CDA registrants.

Level II Dental Assisting Instructor

- A motion was approved recommending that all Level II dental assisting instructors hold an active licence with their dental regulatory body.

CDA Prosthodontic Module Working Group

- Council created a Working Group to be headed by Dr. David Bridger, with terms of reference and membership to be approved by Executive Committee on recommendations by the CDA Advisory Committee.

Consent to Operate a Program

- Council gave consent to:
 - Malaspina College to establish and operate a Dental Hygiene Program conditional on applying for accreditation status with the Commission on Dental Accreditation within 12 months.
 - Academy of Learning at its Langley campus to operate a Dental Receptionist Program.

Accrediting Continuing Education and Service Programs

- The Commission on Dental Accreditation of Canada (CDAC) confirmed that accrediting CE and service programs is not within its mandate.

2006 Election Dates

- Council approved the following
 - February 16: Notice of Elections and call for nominations
 - March 16: Close of nominations
 - April 6: Deadline for submission of candidate statements
 - April 27: Mailing of ballots
 - May 25: Election count

Term of Office for Council Member from Prince George/Peace River and Districts

- Council approved a two-year term (2006-2008) for this Council member position for the 2006 Election.

Mandatory Collection of Fees

- Ms. Larson, President of Certified Dental Assistants of BC, and Ms. Robinson, Executive Director; and BC Dental Association President Dr. Zamarinuk, President Elect Dr. Gill, and Executive Director, Ms. Johnston, made presentations in support of CDSBC collecting fees for member service organizations.
- Council deliberated in-camera and voted by secret ballot to support the principle of mandatory collection of fees for other organizations as part of the annual licence renewal process, without a need for mandatory membership in those organizations.
- Council directed the HPA Bylaws Working Group to draft a bylaw based on this principle and taking into account the current statutory authority now used by the College to collect monies as outlined in Section 85(2) of the *Dentists Act*.

Emergency Dental Treatment

- Council referred the Emergency Dental Treatment Research Program Summary and Recommendations to the Ethics Committee to continue the process of analysis and recommendations.
- The Ethics Committee was directed to report back to Council at its March meeting.

Business/Marketing Plan for Dental Clinic

- The Council received a Business and Marketing Plan to decrease or eliminate the operating deficit of the Dental Clinic. The plan proposes marketing the facility to new users, providing additional services and increasing the clinic rental and meeting room rental fee.

Quarterly Monitoring Reports: Registration and Licensing, and Complaints

- As part of its monitoring function, Council reviewed quarterly reports from both the Registration and Licensing Team and the Complaints Team.

College Awards

- The Awards Reception will be held at the Pacific Dental Conference, Thursday, March 9, 2006 from 6 - 8 p.m.
- Council approved honouring the following past presidents with Distinguished Service Awards for their outstanding contributions to the College and the profession, especially during their term as President:
 - Dr. Fred Froese
 - Dr. Mac Leitch
 - Dr. John Silver
 - Dr. Hank Klein
 - Dr. Jim Brass
 - Dr. Raymond Greenfeld
 - Dr. Myrna Halpenny
 - Dr. Robert Rosenstock
 - Dr. Dan Stoneman
- Council also received a report from Dr. Stoneman, Chair of the Elections and Awards Committee, to honour the following:

Certificate of Appreciation

- Ms. Bethan Everett
- Ms. Lael Hamilton
- Mr. Mehmud Karmali

Distinguished Service Award

- Dr. Evelyn McNee
- Dr. Alan Lowe
- Dr. Edwin Yen

Award of Merit

- Dr. Douglas Conn
- Dr. Murray Fain
- Dr. Brad Forster
- Dr. Allan Hovan
- Dr. Paul Garret
- Dr. John Gercsak
- Dr. Todd Jones
- Dr. Craig Naylor
- Dr. Dennis Nimchuk
- Dr. Graham Matheson
- Dr. Matthew Panar
- Dr. Ashok Varma
- Dr. Mark Spitz
- Ms. Barbara Steer

Honoured Member Award

- Dr. John Diggins
- Dr. Perry Trester