

The cover features a dark blue background with a central grey rectangle outlined in green. The text 'ANNUAL REPORT 2006/07' is centered within the grey rectangle in white, uppercase letters.

ANNUAL
REPORT
2006/07

COLLEGE OF DENTAL SURGEONS
OF BRITISH COLUMBIA

College of Dental Surgeons

of British Columbia



ANNUAL REPORT

MARCH 1, 2006 TO FEBRUARY 28, 2007

MISSION STATEMENT

The College of Dental Surgeons of BC assures British Columbians of professional standards of oral health care, ethics and competence by regulating dentistry in a fair and reasonable manner.

VISION STATEMENT

The College of Dental Surgeons of BC will be the leading health care regulatory body, promoting optimal oral health for British Columbians through excellence in dentistry and regulation based on principles of fairness, reasonableness and justice.

***Regulating dentists and certified dental assistants
in the public interest***

College of Dental Surgeons of British Columbia

500 – 1765 West 8th Avenue, Vancouver, BC V6J 5C6

Tel: 604-736-3621 Fax: 604-734-9448

Toll free tel: 1-800-663-9169

Toll free fax: 1-866-734-9448

Website: www.cdsbc.org

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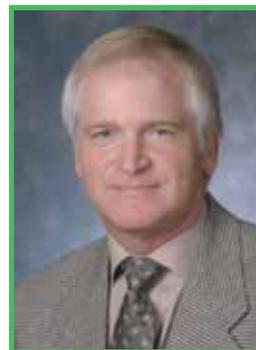
Dr. Peter Lobb, President
Dr. Ashok Varma, Vice-President
Dr. Bill McNiece, Treasurer
Ms. Leona Ashcroft
Mr. Victor Bowman
Ms. Kathy Boyd
Dr. Susan Chow
Dr. Bob Coles
Mr. Paul Durose
Ms. Christine Elliott

Dr. Gerd Gottschling
Dr. Richard Jackson
Ms. Maureen Leech
Dr. Michael MacEntee
Dr. Bob McDougall
Mr. Bill Phillips
Dr. David Prokopetz
Mr. Clayton Shultz
Dr. Peter Stevenson-Moore
Dr. Sieg Vogt

PRESIDENT'S REPORT

The College, its Council, staff and all who work to make it operational have made a great effort on behalf of our registrants and the people of B.C., successfully building trust and managing change during the past year. We believe the College has made significant progress in the past few years based on a recent registrant survey which concluded that 91 per cent of dentists and 85 per cent of certified dental assistants (CDAs) are satisfied with the overall performance of their regulatory College.

Vice-President Ash Varma, Treasurer Bill McNiece and I are grateful for the mandate given to us in 2005 to guide the College in its transition from regulation under the authority of the *Dentists Act* to regulation under the *Health Professions Act* (HPA). We are supported by a diligent and astute group of Council members who have provided the leadership for a College pursuing its vision of becoming "the leading health care regulatory body, promoting optimal oral health for British Columbians through excellence in dentistry and regulation based on principles of fairness, reasonableness and justice."



In the past year, the College has built trust in the following ways:

- carrying out its duties based on principles of respect and justice exercised in a fair and reasonable manner
- handling complaints in a timely manner using an alternative dispute resolution model based on remediation
- managing its finances well (we are debt free, own 70 per cent of our building, College Place, have a contingency reserve fund and we reduced 2007-2008 licence fees for dentists by \$64)
- building better relations with CDAs, guided by the CDA Advisory Committee, and valuable input from our first ever CDA Workshop in May 2006.

Change is a constant in our lives and trust comes from how we deal with that change. Some of the significant changes dealt with during the past year include:

- developing Regulations and Bylaws to reflect how dentistry will be regulated for many years to come under the *Health Professions Act*
- partnering with the Faculty of Dentistry at UBC to lead a national initiative to assess, gap train and register internationally trained dental specialists as part of a federal government priority to recruit skilled workers
- negotiating labour agreements to allow mobility across provincial boundaries
- managing the resignation of the Registrar, Heather Laing, with plans to conduct a Registrar's search, and
- decreasing Council size (effective September 1, 2007) to 18 members – three elected officers, five electoral districts, two CDAs, one specialist, one UBC faculty member and six public members. Fortunately, many current Council members have committed to serving another term to provide leadership continuity.

I continue to be deeply honoured to have this opportunity to serve as your College president and am most grateful for the leadership and support of my

fellow elected officers. Our College staff is a wonderful group of dedicated and caring individuals who carry out the day-to-day operations of the College by always supporting the mandate, goals and objectives of the College. Our many committee members have dedicated countless hours to carrying out the mandate of their respective committees in a fair and effective manner. Council is a superb collection of public members, dentists and a CDA who develop policies and make critical decisions that guide and monitor the successful operation of the College. To each of these dedicated individuals I remain deeply grateful as they are the reason our College is such a successful organization.

By continuing to build trust and managing change based on principles of fairness and consultation, your College has demonstrated its serious commitment to regulating the professional lives of its registrants with honour. We continue to pursue my vision of a College in which every dentist and CDA takes pride and in which every British Columbian has great confidence.

A handwritten signature in black ink, appearing to read "Peter Lobb". The signature is stylized with a large initial "P" and a long horizontal stroke at the end.

Peter M. Lobb, DDS

ACTING REGISTRAR'S REPORT

The College's purpose, as stated in its mission statement, is to assure British Columbians of professional standards of oral health care, ethics and competence by regulating dentistry in a fair and reasonable manner. Priorities identified at the Strategic Planning meeting in 2005 continue to guide the work of the College. These priorities include transitioning to the *Health Professions Act*, improving relations with certified dental assistants and strengthening communication with our registrants.

Following are highlights of some of our major activities in the past fiscal year.

HEALTH PROFESSIONS ACT



The College continues to move closer to transitioning to regulation under the *Health Professions Act* (HPA). The HPA is the umbrella legislation that was revised in 2003 to provide a common regulatory structure for all of British Columbia's self-regulated health professions. Regulations and Bylaws are the two main components specific to each individual profession being regulated under the Act.

In 2006 the government posted draft Regulations for the profession of Dentistry that outlined the proposed scope of practice and use of title for dentists. Council also approved draft Bylaws for the College following consultation with all College committees as well as other stakeholders. The government posted both the Regulations and the Bylaws for a 90 day consultation period ending in early 2007. The College is now in the process of collating all of the feedback and having discussions with government regarding any proposed changes. It is expected that the College will be regulated under the HPA within the next year.

QUALITY ASSURANCE AND CONTINUING EDUCATION

The Quality Assurance Committee continued its work towards developing a new Quality Assurance program. The revised program will build on the current program, while meeting registrant needs for lifelong learning and helping to ensure their competency to practise. Council approved a framework for the development of this process in May 2006. With the framework in place, the Committee decided that the next step was to research and develop Standards of Practice for dentists and CDAs; these were approved and adopted by College Council in February 2007.

COMMUNICATIONS

We continue to strive to improve our communications with registrants and other stakeholders. The College has incorporated communication and consultation into all aspects of its work. As new policies or programs are developed by committees and Council, we try to ensure that registrants have an opportunity to hear about and comment on the work as it evolves. An example of this process was the involvement of all College committees in giving input into the development of the draft Bylaws for the HPA.

Council members and College staff frequently travel across the province to speak at component CDA and dental society meetings, participate in dental conferences and liaise with CDA and dentistry classes. These forums provide us with the opportunity to discuss College issues firsthand with our registrants and

other interested groups. We continue to review *The Sentinel* newsletter and its contents on an ongoing basis and this year redesigned the graphics to give the publication a more vibrant look. We have initiated an upgrade to our website and continue to increase the use of electronic communications with registrants.

INFORMATION SYSTEMS

A variety of updates to the database and network were made this year in order to improve efficiency, stability and security of the system. We also continue to refine secured off-site backups to protect our data in the event of a natural or other disaster.

The College also undertook a review of all information technology systems with a view to planning for future updates, including planning for a new database and a newly designed website.

EMERGENCY DENTAL CARE

Joint meetings between CDSBC and BCDA with the BC HealthGuide Program were held to ensure HealthGuide dental protocols are aligned with B.C. practice and to identify ways to leverage the program for greater consistency in response to dental emergencies in ERs and dental offices across B.C. New wording was adopted for the College's Code of Ethics to more accurately depict dentists' responsibilities in emergency situations while also allowing for professional judgment. The revised Code of Ethics will be introduced when we transition to regulation under the HPA.

CERTIFIED DENTAL ASSISTANTS

The College continues to make significant efforts to increase the involvement of certified dental assistants in the organization. Nearly every College committee includes at least one or more CDA member. A CDA Bylaws Working Group was formed to give input into the development of bylaws that impact CDAs. It was also decided that a second CDA Council member would be added in 2007.

The CDA Advisory Committee continued to meet regularly to ensure that CDAs had formal input into aspects of the College that affected them. This committee is an important means by which CDAs can raise their concerns and issues so that they have a voice in the decision-making and policy-setting process of Council. The viewpoints of both CDAs and dentists are represented on the Committee through CDA members and the College president and treasurer. A public member of Council adds another important perspective.

A successful CDA Planning Workshop was held in which CDAs, dentists and College staff and Council members met to discuss issues that impact the relationship between the College and CDAs. The College has implemented most of the action items that workshop participants agreed would help to demonstrate a stronger, more collaborative relationship. It was decided that other workshops would be held in the future.

The Certified Dental Assistants of BC made a decision to collect dues for member services independently from the College, which caused the CDA practising licence fee to decrease to \$100.

COMPLAINTS

Approximately 80 per cent of complaints the College investigated were unsubstantiated or required no further action in order to protect the public. The

remainder were resolved using various methods of alternate dispute resolution (ADR). This process could include a deputy registrar or a review committee working with the dentist or CDA to reach a suitable agreement to address the College's concerns and protect the public. The trend is to continue to rely on ADR as an effective means of resolving complaints without going to a formal hearing.

While the number of telephone calls handled by the complaints team dropped significantly over the last two years, written complaints increased from 121 in 2005/06 to 167 in 2006/07.

The average time it takes to resolve a complaint decreased from eight months to six months, with many complaints being resolved in as little as two to three months. This has effectively eliminated the backlog of complaints waiting for evaluation by a deputy registrar, the Practice Standards Committee or the Professional Conduct Committee. The number of open, unresolved complaints decreased to 75 as of March 1, 2007, from 101 in March 2006 and 109 in March 2005.

The types of written complaints received remain similar to previous years. The most common treatment issues are:

- fixed prosthodontic treatment
- diagnosis and treatment planning
- odontogenic surgery
- operative dental treatment
- endodontic treatment

The most common "non-treatment" issues mentioned by complainants are:

- patient relations
- billing
- informed consent

The source of complaints has not changed. More than 80 per cent of complaints are from patients or their family members. About 8 per cent of complaints are received from dentists or dental office staff. The remainder come from insurance companies, pharmacists and, occasionally, the Ministry of the Attorney General when a dentist is the subject of a criminal charge.

REGISTRATION & LICENSING

New registrations between March 1, 2006 and February 28, 2007 (with previous year in brackets):

Dentists	128 (121)	Certified Dental Assistants	409 (393)
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REGISTRATION APPEALS

Between March 1, 2006 and February 28, 2007, three dentist appeals and one CDA appeal were considered by the Registration Committee.

LICENCES ISSUED (with previous year in brackets)

Dentists (active)	Specialists	Non-Practising (dentists)
2632 (2596)	321 (302)	165 (183)

Certified Dental Assistants	
Practising	Non-Practising
5396 (5200)	790 (640)

COLLEGE PLACE DENTAL CLINIC

Council recognized the Alliance of BC Dental Study Clubs whose purpose is to foster the continuing competency of British Columbia dentists through the hands-on study club programs at the Dental Clinic at College Place, including the lecture facility. Council supported the continuation of the Dental Clinic with the understanding that all capital spending and improvement would be borne by the Alliance, including their eventual independent operation of the Clinic.

TEAM BUILDING

In November 2006, College staff participated in a workshop facilitated by Dr. David Christie of Insights, designed to understand our colleagues and to recognize our differences. It was a fun filled day and everyone reported it to be a very worthwhile and positive experience.

COLLEGE STAFF

College staff remained fairly constant this year with the most significant change being the resignation of the Registrar, Ms. Heather Laing.

Current College staff members are as follows:

Ms. Paula Bohan	Complaint Officer
Ms. Karen England	Executive Assistant and Communications Coordinator
Ms. Myra Golab	Licensing Coordinator, Dentists
Dr. Patricia Hunter	Deputy Registrar
Ms. Elmira Jasarevic	Administrative Assistant / Complaint Officer
Ms. Yukiko Kanda	Accountant
Ms. Janet Khong	Meeting Coordinator
Ms. Heather J. Laing	Registrar (until March 2007)
Ms. Betty Larsen	Director, CDA Regulation
Ms. Heather MacKay	Acting Registrar (Deputy Registrar until February)
Ms. Liz Milne	Licensing Coordinator, CDAs
Ms. Debbie Minton	Receptionist
Ms. Tory Norgren	Information and Privacy Officer / Administrative Assistant
Mr. Dean Pearson	Manager of Information Systems
Dr. Alex Penner	Deputy Registrar
Ms. Debbie Preissl	Educational Coordinator (Consultant)
Ms. Kiran Sangha	Administrative Assistant / Complaint Officer
Ms. Anne Scales	Continuing Education Coordinator
Ms. Linda Spouler	Operations Coordinator, Assessment / Examinations Coordinator, Human Resources / Operations Assistant
Ms. Karen Walker	Dental Clinic Coordinator
Ms. Margot White	Director of Communications
Ms. Betty Wiebe	Administrative Assistant

CONCLUSION

The past year at the College has been a positive one overall and I am frequently reminded that it takes an entire team of Council members, committee chairs and members, as well as College staff, to accomplish the tasks and projects that we have undertaken. All of this work is directed towards the end of ensuring that the public receives safe, ethical and competent dental care through the regulation of dentists and CDAs.

I believe that important foundations have been laid this year towards transitioning to regulation under the HPA and continuing our goal to regulate dentistry in a way that is fair and reflects current practice.



Heather MacKay
Acting Registrar

During the mid-1970s, the government of British Columbia, in common with others in Canada and elsewhere, decided it would be desirable for the governing boards of self-regulatory bodies, the status of which was protected by statute, to include representatives of the public. Mr. Brian Smith, then Attorney General of British Columbia, labelled this trend as one that let "sunshine" into otherwise closed-door deliberations and decision-making.

Needless to say, self-governing bodies were less than enthusiastic about this trend, particularly those in the health care arena where individuals not qualified in those disciplines had little or no capacity to influence clinical decisions and standards. Nevertheless, governmental belief in the value of public participation in the decision-making process has culminated in a requirement of the *Health Professions Act* for at least one third of the membership of the board of directors, and all committees with regulatory authority, to be appointed directly by government or selected from persons outside the particular profession.

Public members of the boards of self-regulating organizations are directors in every sense of the word. Their votes carry the same weight as those of the professional members. They are subject to the same confidentiality rules as all other board members; they do not independently report to government or any other outside individual, agency, or group unless specifically authorized to do so by the board itself. They do not "represent" any constituency; they are selected because the government of the day considers that their individual skills, training, and experience will enhance the decision-making process of the board. It is my observation that public representatives seldom vote as a cohesive group; although their votes count in controversial issues, their collective vote is seldom the deciding factor.

With respect to decision-making committees, appointments are made by the board instead of government, but applying the same principles used for the appointment of board members.

It is my privilege to report that CDSBC has fully embraced the letter and spirit of this public policy.

The public representatives serving on the CDSBC Council during the past year included a retired business executive, an entrepreneur, a senior insurance claims investigator, a communications consultant, a lawyer, a strategic management consultant and a chartered accountant. All have served on regulatory, governance and advisory committees in addition to their participation on Council. They are routinely invited to chair advisory committees, and their recommendations have been accepted by Council with minimal amendment. Their views are solicited and respected. The draft Bylaws submitted to the provincial government and currently awaiting approval, require that the chair of the Audit Committee be a professional accountant, not a member of the dentistry profession.

We, the public members of the College, are fortunate to participate in the integrated decision-making and collaboration of dentists and certified dental assistants in the pursuit of the public interest mandate of the College.

Respectfully submitted,
Clayton Shultz

COLLEGE OF DENTAL SURGEONS OF BRITISH COLUMBIA – ORGANIZATION

The College of Dental Surgeons of British Columbia registers, licenses and regulates dentists and certified dental assistants (CDAs) in the public interest.

We achieve our mission by setting requirements to practise; establishing, monitoring and enforcing standards of conduct and care; and where necessary, disciplining registrants; as well as monitoring the continuing education of dentists and CDAs registered in B.C. Our regulatory mandate as a self-governing profession stems from the B.C. *Dentists Act* and Rules made under the Act.

The College is governed by a 20-member Council that includes 12 dentists, a certified dental assistant and seven public members appointed by the provincial government. The day-to-day operations of the College are managed by a Registrar who, in collaboration with 20 staff, ensures the organization functions smoothly.

In addition, about 100 CDAs, dentists and members of the public volunteer their time each year on 12 standing committees and Working Groups. Working Groups are established by Council on an as needed basis to deal with specific or time-limited matters. These committees and groups serve under the direction of Council, with support from senior and administrative College staff.

Standing Committees include

- Accreditation
- Audit
- CDA Advisory
- CDA Examination
- Election and Awards
- Ethics
- Finance
- Inquiry
- Practice Standards
- Professional Conduct
- Quality Assurance
- Registration

Note that the College is a regulatory body and not a professional association. Member services, focused on representing the professional interests of dentists and CDAs, are provided by the BC Dental Association and the Certified Dental Assistants of BC, respectively.

COMMITTEE REPORTS

The Registrar and President are advisory members of all committees. The Deputy Registrars, Director of Communications and Director, CDA Regulation, are assigned to specific committees in addition to administrative support staff.

ACCREDITATION COMMITTEE

The Accreditation Committee makes recommendations to Council concerning guidelines and requirements for members providing general and conscious sedation anaesthetic services, independent of hospitals, and concerning the accreditation and inspection of dental offices and facilities where such services are provided.

The consolidated and integrated standards are available in two documents: *General Anaesthetic Services in Dentistry* and *Deep Sedation Services in Dentistry*. A third document: *Minimal and Moderate Sedation Services in Dentistry* is presently under review. While this document is being reviewed, the use of the word "Standard" in the document was changed to "Guideline". Two important requirements of the documents are registration of qualifications with the College if providing general anaesthesia, deep sedation or moderate sedation; and authorization for provision of general anaesthetic and/or deep sedation services in non-hospital facilities.

This past year the Committee hired a consultant to review minimal and moderate sedation guidelines of other jurisdictions in Canada and the United States. This information, as well as feedback from dentists, will help guide the Committee in the process of reviewing and revising the guidelines (*Minimal and Moderate Sedation Services in Dentistry*).

Accreditation inspection teams inspect dental facilities offering general anaesthetic services and/or deep sedation services in dentistry (non-hospital facilities) every three years. This past year, three dental facilities providing general anaesthetic services were inspected. Currently, there are 14 fully authorized non-hospital dental facilities offering general anaesthetic services. Two dental facilities providing deep sedation services were also inspected this past year. Currently, there are 12 fully authorized non-hospital dental facilities offering deep sedation services.

The Committee met four times during this fiscal year.

Chair: Dr. Michael Henry

Vice Chair: Dr. David Sowden (since January)

Members: Dr. Martin Aidelbaum; Dr. Tobin Bellamy; Dr. Peter Chan; Dr. Brian Chanpong; Dr. John Gould; Dr. George Maryniak; Mr. Gordon McConnell; Dr. John McGaw; Dr. David Sowden (until January)

Inspection

Team Members: Dr. Richard C. Bell; Dr. Martin Braverman; Dr. Andreas Conradi; Dr. Darren Dahlman; Mr. Terry Dickert; Dr. Brian Draper; Mr. Dan Driedger; Dr. Murray Fain; Dr. Brad Forster; Dr. Larry Goldstein; Mr. Dan Hanson; Dr. Elizabeth Johnstone; Dr. Russell Naito; Dr. Kerim Ozcan; Dr. Robert

Blake Richardson; Dr. Robert Sorochan; Dr. J. Duncan Wray

Staff: Ms. Heather MacKay, Acting Registrar (Deputy Registrar until February); Ms. Betty Wiebe, Committee Administrative Assistant

AUDIT COMMITTEE

The role of the Audit Committee is to assist Council in its oversight of the integrity and credibility of financial statements and other disclosures of the College of Dental Surgeons of British Columbia, as well as to review and report on the adequacy of internal controls.

The Committee attended a meeting with Mr. Bill Cox, CA: the engagement partner with BDO Dunwoody LLP, Chartered Accountants (the College's external auditors); Ms. Heather Laing, Registrar; and Ms. Yukiko McKinnon, College Accountant. The Committee also met privately with Mr. Cox.

The Committee chair subsequently reported the Committee's findings to Council as follows:

- The financial statements as at February 28, 2007, and for the year then ended were reviewed and found to have been prepared in accordance with generally accepted accounting principles. An unqualified opinion to that effect was received from the auditors.
- The recommendations of the prior year's committee and the auditors were addressed to the satisfaction of both the Committee and the auditors.
- The accounting needs of the College are well met by its present staff and reasonable management oversight processes are in place.
- The improved interim financial reports are providing Council with the appropriate information to monitor its stewardship of the College's resources and control its budgets.
- The Committee notes with approval the excess of revenues over expenditures, and supports Council's decision to establish a working capital goal to enable the College to meet unbudgeted extraordinary obligations without resorting to borrowing.
- The Committee recommends a review and modification of the College's written financial policies to address some minor administrative details and to reflect the new debt-free realities.
- The Committee recommends to the membership that BDO Dunwoody LLP, Chartered Accountants, be appointed as auditors for the College's fiscal year ending February, 29, 2008.

The Committee took favourable note that the audit procedures did not result in any adjustment to the internally prepared financial records.

In its report to Council, the Committee made recommendations with respect to the following matters:

- that Council establish a policy for the appropriate balance of the combined cumulative operating surplus and the contingency reserve;
- that the criteria for withdrawals from the contingency reserve be reviewed by Council;
- that the timing of Council's annual review and approval of the budget be advanced by one month and that some additional documentation be prepared in advance of that meeting; and
- that the Committee meet during the year with the auditors, the Acting Registrar, the College Accountant, and other management personnel for the purpose of reviewing the internal financial controls that are in place such as checklists, sign-off procedures, segregation of responsibilities and so on. The Committee notes that this review, recommended by the auditors, is a routine procedure, not indicative of any specific or general concern of the Committee.

Chair: Mr. Clayton Shultz, FCA

Members: Dr. Bill Catalano; Dr. Sieg Vogt

Staff: Ms. Janet Khong, Committee Administrative Assistant

CDA (CERTIFIED DENTAL ASSISTANT) ADVISORY COMMITTEE

The CDA Advisory Committee met five times in fiscal 2006.

In 2006 Council struck two working groups: the CDA Council Member Selection Working Group and the CDA Bylaws Working Group. These groups report directly to the CDA Advisory Committee.

With Council's decision to add a second CDA Council member commencing September 2007, a notice and application form were included with the 2007 annual licence renewal notices. Two applications were received by the application deadline of March 1, 2007. The CDA Council Member Selection Working Group met in April and forwarded its recommendation to Council at its May 2007 meeting.

The Committee reviewed Parts 1, 7 and 8 of the proposed Bylaws and supported these areas as written.

A CDA Planning Workshop was held on May 13, 2006 for over 30 certified dental assistants from across the province and occupational fields (component societies, College committees, educators, private practice). Also in attendance were six dentists, two public members from Council, the elected officers and senior staff of the College.

The workshop was very successful with high participation and involvement, and resulted in the development of the following nine indicators that would contribute to building a collaborative, cooperative, complementary and

respectful relationship between the College and its CDA registrants. Many of these have already been implemented:

1. More CDAs volunteering with the College from across the province
2. Within a year, develop a list of three to five activities that demonstrate that CDAs are a key part of the College
3. Increased awareness among dentists, dental students, CDAs and the public about the role and value of *certified* dental assistants
4. Implementation of a regular satisfaction survey
5. Annual progress updates on activities and actions, relative to the strategy of building a collaborative relationship
6. Consistent internal responses to practice related questions
7. Clarification of "scope of practice" and "list of duties" for CDAs
8. CDSBC endorsement, promotion and support of employment of *certified* dental assistants
9. Clearly understandable practice standards in place for all registrants

A progress report on the indicators and the action steps required to accomplish the goals of the indicators was sent to all 2006 workshop participants, along with a request for input on whether to hold a second workshop on March 31, 2007 as scheduled, or wait until the College becomes regulated under the HPA. All responses received from participants stated a preference to wait.

The Prosthodontic Working Group forwarded its recommendation to the CDA Advisory Committee on revisions to the content of the Prosthodontic Module to current practice standards. These recommendations were reviewed by the Committee at its July 12, 2006 meeting. Council will strike another prosthodontic working group to undertake the revision in the near future.

Chair: Ms. Kathy Boyd

Members: Ms. Christine Elliott, public member (until February); Ms. Judy Laird; Dr. Peter Lobb; Dr. Bill McNiece; Ms. Brenda Sherwood; Ms. Lane Shupe

Staff: Ms. Betty Larsen, Director, CDA Regulation; Ms. Linda Spouler, Committee Administrative Assistant

CERTIFIED DENTAL ASSISTANT EXAMINATION COMMITTEE

The CDA Examination Committee met six times between March 1, 2006 and February 28, 2007, three of which were virtual meetings (electronic mail votes), two via teleconference, and one joint meeting with the Qualifications Review Subcommittee.

Recommendations from the Qualifications Review Subcommittee were reviewed regarding the credentials from out-of-province and international applicants seeking eligibility to register as certified dental assistants in B.C., and for a B.C. registrant requesting designation for an orthodontic module obtained from the University of Alberta.

With the recognition of the NDAEB written examination and Clinical Practice Evaluation (CPE), the last CDSBC Clinical Examination was conducted in November 2006.

The results of the 2006 sessions of the B.C. Certified Dental Assistant Examination are as follows:

	Clinical		
	#	Fail	Pass
June 2006	41	6	35
August 2006	27	8	19
November 2006	16	2	14
Totals	84	16	68

The Committee received and reviewed requests from three candidates for a third attempt to sit the CDSBC Clinical Examination.

The CDA Examination Committee voted to accept the combination of skills successfully evaluated by the National Dental Examining Board's Clinical Practice Evaluation (CPE) and successful completion of education through an accredited institution that offers intra-oral Level II expanded skills as part of their established transfer of credits curriculum, as a registration requirement.

The Committee forwarded its recommendation to Council to appoint Dr. Teri-Lee Norfolk to the Pool of Examiners.

Chair: Ms. Michele Rosko

Members: Ms. Joanne Brodersen; Ms. Maureen Chaddock;
Dr. Heather Chisholm; Mr. Robbie Moore, public member

Staff: Ms. Betty Larsen, Director, CDA Regulation; Ms. Linda Spouler,
Committee Administrative Assistant

Qualifications Review Subcommittee

Chair: Ms. Diana Hiebert

Members: Ms. Rosie Friesen; Dr. Keith Milton; Ms. Janice Van Veen

Staff: Ms. Betty Larsen, Director, CDA Regulation; Ms. Linda Spouler,
Committee Administrative Assistant

ELECTION & AWARDS COMMITTEE

The Election & Awards Committee held one meeting during fiscal 2006/07 to determine candidates to receive awards. In all, 17 individuals were chosen. The Awards Ceremony was held on March 8, 2007 at the Fairmont Waterfront Hotel during the Pacific Dental Conference.

Honoured Member Award

Ms. Sandra Bailey
Dr. Marke Pedersen

Distinguished Service Award

Ms. Cia Harms
Dr. Alan Lowe

Award of Merit

Dr. Martin Braverman
Dr. Kevin Doyle
Ms. Jane Faulafer
Dr. Burton Goldstein
Dr. Dana Herberts
Ms. Frances Kirkpatrick

Dr. Bill Liang
Dr. Lex MacNeil
Ms. Debbie Payne
Dr. Wendy Rondeau
Dr. Bill Seth
Dr. Michael Wainwright

Certificate of Appreciation

Dr. Maureen Kent

There are seven members on the Election & Awards Committee:

Chair: Dr. Dan Stoneman

Members: Dr. Jim Brass; Ms. Christine Elliott, public member (until February); Dr. Myrna Halpenny; Dr. Peter Lobb; Ms. Marlane Paquin; Dr. Robert Rosenstock

Staff: Ms. Margot White, Director of Communications; Ms. Janet Khong, Committee Administrative Assistant

ETHICS COMMITTEE

The Ethics Committee is comprised of five dentists, a certified specialist, a certified dental assistant and one public member. The duties of the Committee include the review of Articles 5 and 15 as they pertain to ethics and advertising guidelines. The Committee is always cognizant of the delicate balance between one's right to advertise and reasonable restrictions that a profession can place on promotional activity. Throughout the course of the year, the Ethics Committee is asked to review advertisements prior to their release, as well as comment on items that have been submitted by concerned members for guidance as to the appropriateness of such promotional activity.

This past year, the Committee met to review issues with respect to promotional activity and began the process of reviewing current practises and acceptable standards for promotional activities in other jurisdictions with a view to reviewing the guidelines in B.C.

The Committee held one meeting this past year.

Chair: Dr. Mel Sawyer

Members: Ms. Leona Ashcroft, public member (until August); Dr. Rand Barker; Dr. Ken Chow; Dr. Rick Hallett; Dr. Daniel How; Dr. Bob McDougall; Mr. Bill Phillips, public member; Ms. Galina Pischanskaya

Staff: Ms. Heather MacKay, Acting Registrar (Deputy Registrar until February); Dr. Alex Penner, Deputy Registrar; Ms. Betty Wiebe, Committee Administrative Assistant

INQUIRY COMMITTEE

The Inquiry Committee continues to carry out its duties outlined in Article 16C of the Rules to conduct hearings and determine whether a registrant has contravened the *Dentists Act* or the Rules under the Act.

No inquiries were initiated or held in 2006.

The 24 member Inquiry Committee is comprised of 17 dentists, five of whom are specialists; three certified dental assistants and four public members.

Chair: Dr. Don V. Anderson

Vice Chair: Dr. David Jones

Members: Mr. Gordon Adams, public member; Dr. Peter Bradley; Dr. Josephine Chung; Dr. Hasnain Dewji; Dr. Arnold Dey; Ms. Christine Elliott, public member (until February); Ms. Jan Godsmark; Dr. Burton Goldstein (until August); Dr. Chris Hacker; Ms. Alison Hall; Dr. Myrna Halpenny; Ms. Lael Hamilton, public member; Dr. Erik Hutton; Dr. Hank Klein (until June); Dr. Terry Kline; Dr. John Krell; Dr. Robert Leung; Dr. Alex Lieblich; Dr. Roger Magnall; Dr. Bill McNiece; Ms. Michele Rosko; Ms. Judy Strongman, public member

Staff: Ms. Linda Spouler, Committee Administrative Assistant

PRACTICE STANDARDS COMMITTEE

The Practice Standards Committee is a peer review committee that considers complaints for which an appropriate response might reasonably include a recommendation for the registrant under review to take corrective or remedial action. It carries out the powers, functions and duties delegated to it under Article 16A of the Rules under the *Dentists Act*. There are currently seven dentists, three certified dental assistants and two public members on the Committee.

Between March 1, 2006 and February 28, 2007, seven subcommittees of the Practice Standards Committee were struck to review seven complaints. Two of those complaints are still under review.

The College continues to provide training to members of this committee and members of the Professional Conduct Committee. This year all committee members were offered the opportunity to participate in a program on *Ethics, Consent and the Law*.

Chair: Dr. John J.D. Carpendale

Vice Chair: Dr. Robert D. Coles

Members: Ms. Leona Ashcroft, public member; Dr. Greg Card; Mr. Paul Durose, public member; Dr. Keith Erler; Ms. Marlane Paquin; Ms. Kathy Pitt; Dr. Scott Stewart; Dr. Jonathan Suzuki; Dr. Mel Tracey; Ms. Anne Tritt

Staff: Ms. Heather MacKay, Acting Registrar (Deputy Registrar until February); Ms. Paula Bohan, Committee Administrative Assistant

PROFESSIONAL CONDUCT COMMITTEE

The Professional Conduct Committee is a peer review committee that addresses complaints not considered appropriate for the Practice Standards Committee. It carries out the powers, functions and duties delegated to it under Article 16B of the Rules under the *Dentists Act*. There are currently eight dentists, three certified dental assistants and three public members on this committee. Between March 1, 2006 and February 28, 2007, 13 complaints were reviewed by subcommittees of the Professional Conduct Committee. Ten complaints are still under review.

The College continues to provide training to members of this committee and the Practice Standards Committee. This year all committee members were offered the opportunity to participate in a program on *Ethics, Consent and the Law*.

Chair: Dr. A.L. (Art) Ross

Vice Chair: Dr. John R. Gercsak

Members: Dr. Roger Bailey; Mr. Victor Bowman, public member; Dr. Theresa Chiang; Dr. Susan Chow; Ms. Rochelle Feniak; Ms. Cia Harms; Mr. Robbie Moore, public member; Mr. Bill Phillips, public member; Dr. Andrew Shannon; Dr. Arnold Steinbart; Dr. Anthony Strelzow; Ms. Lynn Willard

Staff: Ms. Heather MacKay, Acting Registrar (Deputy Registrar until February); Ms. Paula Bohan, Committee Administrative Assistant

QUALITY ASSURANCE COMMITTEE

The Quality Assurance Committee ensures the objectives of the Quality Assurance Program are met as set out in Article 17 - *Guidelines for Mandatory Continuing Education*. The Committee investigates and recommends programs designed to establish and maintain standards of knowledge, skills and attitudes of registrants necessary for the delivery of competent oral health care.

In 2006, College Council approved a Draft Policy Direction for Quality Assurance. The Policy Direction is an important framework for the development of an enhanced Quality Assurance Program that will provide registrants with a broad and flexible approach that incorporates new teaching and learning methods.

With the framework in place, the Committee decided that the first step was to research and develop standards of practice for dentists and certified dental assistants. Practice standards were defined as fundamental, core principles that guide practice. The Committee articulated the expectations and responsibilities for dentists and certified dental assistants in carrying out the safe and ethical practice of dentistry.

These practice standards were approved by Council in February 2007.

1. Patient-Centred Dental Care
2. Unique Body of Knowledge
3. Competent Application of Knowledge
4. Professional Ethics
5. Professional Responsibility and Accountability

The Committee held five meetings during fiscal 2006. The Continuing Education Subcommittee also met regularly to review CE submissions and study club applications.

Chair: Dr. David Tobias (since September); Dr. Kevin Doyle (until September)

Vice Chair: Dr. David Christie (since September)

Members: Ms. Lynn Carter, public member (until September); Dr. David Christie (until September); Ms. Daphne Crowther (since September); Ms. Donna Dainius, Consultant, UBC (since September); Mr. Paul Durose, public member; Dr. Felicity Hardwick (until October); Dr. Leetty Huang; Ms. Suzette Jestin; Dr. Bill Liang (until September); Dr. John Nasedkin (since November); Dr. David Prokopetz; Dr. David Vogt, public member (since September); Ms. Jane Wong, Consultant, UBC (until September)

Staff: Ms. Heather MacKay, Acting Registrar (Deputy Registrar until February); Ms. Betty Wiebe, Committee Administrative Assistant (until October and since February); Ms. Anne Scales, Committee Administrative Assistant (from October until February)

Continuing Education Subcommittee

Chair: Dr. Leetty Huang

Members: Dr. David Christie, Ms. Suzette Jestin

Staff: Ms. Heather MacKay, Acting Registrar (Deputy Registrar until February); Ms. Anne Scales, Committee Administrative Assistant (since October); Ms. Betty Wiebe, Committee Administrative Assistant (until October)

REGISTRATION COMMITTEE

The Registration Committee consists of dentists, certified specialists, certified dental assistants and public members. The Committee deals with issues of reinstatement of members or registration of potential members who do not meet the usual criteria for membership in the College as set out in Articles 4, 7, 9 and 10 of the Rules under the *Dentists Act*, and applications to extend the time for payment of fees under Article 11.08.

Three meetings were held during fiscal 2006/07 that dealt with the following issues:

- Application for reinstatement from a dentist (1)
- Applications for reinstatement from certified dental assistants (8)

- Late payment penalty appeals from dentists (5)
- Late payment penalty appeal from a certified dental assistant (1)
- Applications for registration from dentists (3)
- Application for registration from a certified dental assistant (1)
- Request for amendment to Undertaking from a dentist (1)

The Committee was fortunate to have hardworking and experienced members.

Chair: Dr. Bruce Blasberg (since September); Dr. Alex Lieblich (until September)

Vice Chair: Dr. Michael Rockwell (since September)

Members: Dr. Bruce Blasberg (until September); Mr. Victor Bowman, public member (since February); Ms. Lynn Carter, public member (since September); Dr. Suman Chand; Ms. Elli Cox; Ms. Bev Davis (until September); Dr. Brian Henry; Dr. Richard Jackson; Dr. Maureen Kent, public member (until October); Ms. Memi Lam (until September); Dr. Sandra Maduke; Mr. Robbie Moore, public member (until September); Dr. Michael Rockwell (until September)

Staff: Ms. Heather MacKay, Acting Registrar (Deputy Registrar until February); Dr. Patricia Hunter, Deputy Registrar; Ms. Myra Golab, Committee Administrative Assistant

DECEASED REGISTRANTS

It is with regret that the College reports the following deaths:

Ms. Dawn Adele Christiansen
 Dr. Spencer John Gallagher
 Ms. Marilyn Ruth Hall
 Dr. Shadi Lall Khanna
 Ms. Denise Rae Muirhead
 Dr. Tad Stuart Nabata
 Dr. Charles Maxwell Robinson
 Dr. Walter Buddy Sipko
 Dr. Juan Alberto Tobias

Friday, May 12, 2006

Four Seasons Hotel
Strathcona Room
791 West Georgia Street, Vancouver
British Columbia

MINUTES

The meeting commenced at 8:30 am.

Elected Officers in Attendance

Dr. Peter Lobb, President
Dr. Ashok Varma, Vice President
Dr. William McNiece, Treasurer

Guests

Mr. Bryndon Kydd, Auditor, BDO Dunwoody
Mr. Roger Barnes from Barnes Marketing Planning

Staff in Attendance

Ms. Heather J. Laing, Registrar
Ms. Heather MacKay, Deputy Registrar
Dr. Patricia Hunter, Deputy Registrar
Ms. Betty Larsen, Director, CDA Regulations
Ms. Margot White, Director of Communications
Ms. Janet Khong, Meeting Coordinator

1. Call to Order

The President called the meeting to order and welcomed those present. He confirmed that adequate notice was provided to members and that a quorum was present.

2. Approval of Minutes

The minutes of the Annual General Meeting of May 13, 2005 was approved as circulated.

3. President's Report

Appendix I

Dr. Lobb highlighted a few of the issues that were mentioned in his written report. He emphasized that British Columbia was once again in the lead in the national front especially in areas of internationally trained dentists, Canadian Dental Regulatory Authorities Federation (CDRAF), Canadian Dental Association (CDA), and Canadian Dental Assistants Association (CDAA).

He reported that vast amount of staff time and resources are now being directed towards drafting of bylaws under the *Health Professions Act*.

Dr. Lobb informed members that the government confirmed the CDAs will continue to be regulated under the College of Dental Surgeons of BC. Much has been done to improve the relationship with the CDAs and more progress are being planned for the future.

4. Treasurer's Report

Dr. McNiece reported that all short and long term debts were eliminated. The foreseeable financial challenge were the drafting of bylaws under the HPA and legal court cases and that it would now be prudent to build a reserve fund.

4.1. Audited Financial Statement for the year ended February 28, 2006

Members were provided with the audited financial statements for the year ended February 28, 2006.

Mr. Shultz, Chair of College Audit Committee, commented on the hard work by all who handled College funds. The Committee was appreciative of the good work that was done.

Motion:

Resolved that the Audited Financial Statement for the year ended February 28, 2006 be received.

Carried

4.2. Appointment of Auditor for 2006-2007

Motion:

Resolved that BDO Dunwoody be appointed as auditor for the year 2006-2007.

Carried

5. Registrar's Report

Appendix II

Ms. Laing referred to the appended report which summarized the activities of the past year.

Question regarding the possibility of temporary licence for retired members was raised by Dr. Cheevers. The Registrar explained that as a regulatory body, the College needs to ensure competency and liability.

6. Registrants' Survey

Mr. Barnes presented the result of a survey conducted by Barnes Marketing Planning in early 2006. The dentists' overall satisfaction with the College was increased to 91% from 62% in 1999. Satisfaction has improved specifically in the areas of communication, regulation and licensing, handling of complaints, and discipline.

7. Adjournment

The meeting adjourned at 9:50 am.



President

President's Report 2006

A year ago, I asked Council members to embark on a two-year plan to enable the College to transition from regulation under the Dentists Act to the Health Professions Act (HPA). Dentists supported Vice President Ash Varma, Treasurer Bill McNiece and me with the mandate to guide the College in this process. We are half way there and I'd like to update you on what's been accomplished this past year.

Health Professions Act

The transition to the HPA is a monumental task that has also afforded the College the opportunity to develop contemporary bylaws that will guide the profession in its regulatory role in the coming years. Many of the College's resources and talents have been devoted to developing bylaws from our existing rules, a number of which have needed changes for several years.

Policy decisions have been made on a number of matters including scope of practice, quality assurance, mandatory collection of fees, regulation of certified dental assistants (CDAs) and emergency dental care. Once bylaws are drafted and approved by Council, they will be forwarded to government and then circulated to all stakeholders, including all registrants, for a 90-day period of consultation.

I am pleased to report that the process of decision-making has improved. Respectful discussions and consultation with stakeholders have led to better decisions. Consultation with government and assistance from the Ministry of Health has replaced confrontation with collaboration. Our job is not yet done, but with the continuing support of government, College staff, Council and committees, we will achieve our ultimate goals in the year ahead so the College will be ready for designation under the HPA.

Our Strategic Plan

At its Strategic Planning session in September, Council developed a clear vision for our College:

"The College of Dental Surgeons of BC will be the leading health care regulatory body, promoting optimal oral health for British Columbians through excellence in dentistry and regulation based on principles of fairness, reasonableness and justice."

Council also established its key strategic goals for the next three years:

1. to transition from the Dentists Act to the Health Professions Act
2. to build collaborative, cooperative and respectful relations with certified dental assistant
3. to develop and implement effective communication strategies
4. to build a Registrant's Practice Advisory Program

Financial Update

The College paid off all long-term debt in May 2005 and achieved debt-free status for the first time in a generation. The Audit Committee made its first report to Council in May and found the financial affairs of the College to be conducted in a sound manner. This is the third consecutive year the College has managed its finances without the need to use a line of credit. Finally, for the

first time in many years, the College will achieve a positive operating cash balance enabling it to develop a long term reserve fund for contingency purposes.

New Complaint Process

The College is effectively dealing with complaints using a process focused on remediation and alternative dispute resolution where possible and discipline as necessary. The Practice Standards and Professional Conduct Committees have been much more active in our peer review process and the effectiveness of committee members has been enhanced by outstanding courses, often presented by noted experts. Only one Court of Inquiry was required this year to deal with a member whose licence was revoked.

Conclusion

I'm deeply honoured to have the opportunity to serve as your College President and I'm very appreciative of the leadership and support of my fellow elected officers, Ash Varma and Bill McNiece. The College is fortunate to have a very competent staff, a number of whom are new to the College this year. The Registrar, Heather Laing, and staff have done an excellent job supporting the mandate, goals and objectives of the College. The efforts of the elected officers and staff are complimented by an outstanding Council, which governs the College with respectful diligence and solid policy decision making skills. We are also grateful for the many committee and other volunteers who have so willingly contributed to a successful College year and who support the College mandate to serve and protect the public. While our job is not yet done, the elected officers look forward to a second term in which to achieve the many goals that were envisioned when we started this journey a year ago.

We are a proud profession with a distinguished past and an optimistic future. In the coming year, we have an opportunity to foster a new accord for the regulation of dentists and CDAs under the HPA. I am confident we can achieve that goal and look forward to your continued encouragement and support in the very important work that is still to be done.

Peter M. Lobb, DDS

REGISTRAR'S REPORT

"The whole is greater than the sum of its parts" aptly describes our achievements in fiscal 2005 – 2006, made possible through the combined efforts of our highly capable staff and the many dedicated volunteers who serve on our governing Council and committees.

Following are highlights of some of our most significant accomplishments in the past year. Statistics on complaints and registration are also provided.

STRATEGIC FOCUS

The Strategic Planning Session held in the fall with Council, Committee chairs and senior staff provided us with priorities to guide our operations for the next three years. These focal points include transitioning to the *Health Professions Act*, improving relations with certified dental assistants and strengthening communication with our registrants.

STAFF UPDATE

This year, we said goodbye to Dianna Edwards, Jane Faulafer and Aureen Nair -- three long-time employees who retired from the College. We also welcomed a number of new staff, including Elmira Jasarevic, Karen Leek, Debbie Minton and Anne Scales. In addition, we were very fortunate to have hired Heather MacKay as Deputy Registrar. Her experience in health care and professional regulation have been invaluable in managing the complaints team and working to turn Council policy into bylaws in preparation for our transition to the *Health Professions Act*.

PEER REVIEW TRAINING

In keeping with our philosophy of continuous learning for registrants, the College has sponsored a series of courses for peer review committee members, and with participation from Council members and staff.

We commenced in 2003 with an overview of the "new" complaint process with practical training on how to ensure a fair process. We have since offered *Peer Review: Theory & Practice* and, most recently, presented *Dispute Resolution Skills for Self-Regulated Bodies* and *Assessing Information and Evidence*. Participant feedback has been extremely positive.

COMPLAINTS

While the College received virtually the same number of complaints in each of the last two fiscal years, we continue to reduce the average time to resolve them.

Of the 124 complaints closed during the past fiscal year, 88 were closed because the complaints could not be substantiated, 23 were informally resolved by Agreements between the dentist and College that provided for remediation, 10 were closed following a hearing of an Inquiry Panel and three are in abeyance as the registrants are no longer in active practice.

A number of files have been referred to the College's peer review committees -- nine files to the Practice Standards Committee and five to the Professional Conduct Committee.

The Inquiry Committee held one two-day inquiry hearing and a one-day penalty hearing.

EMERGENCY DENTAL TREATMENT RESEARCH PROGRAM

To proactively address concerns raised by registrants and the public, we developed a comprehensive research program to learn more about the issues that affect dentists' ability to provide emergency dental treatment and to identify best practises for the provision of this care.

The results of the Emergency Dental Treatment Research Program Summary and Recommendations were provided to Council at its meeting in December 2005. Work continues in this area, including upcoming consultation with the profession on a proposed working definition of dental emergencies to come into force when we transition under the *Health Professions Act*. We also hope to work in conjunction with the BC Dental Association to address recommendations in the Research Report.

CERTIFIED DENTAL ASSISTANTS

The College has made significant strides over the past few years to increase the involvement of certified dental assistants in the College. Nearly every College committee includes at least one or more CDA members. We are further encouraged by the number of CDAs who indicated their satisfaction with the College in our recent registrant survey.

In 2005, the CDA Advisory Committee was established to ensure that CDAs have formal input in regulation that affects them. This committee is an important means by which CDAs can raise their concerns and issues and know they have a voice in the decision making and policy setting process of Council. The viewpoints of both CDAs and dentists are represented on The Committee through CDA members and the College President and Treasurer. A public member of Council adds another important perspective.

The Committee's terms of reference are to

- address CDA regulatory issues,
- receive information, monitor and provide updates to Council on matters relating to CDAs, and
- liaise with the CDABC.

Working Groups are established by Council under the direction of the CDA Advisory Committee to deal with specific, time limited matters. Currently, these include

- CDA Bylaws Working Group to draft proposals for transition from the current Rules to bylaws under the *Health Professions Act*;
- CDA Council Member Selection Working Group to recommend an appropriate candidate to serve on Council.

To be consistent with the goal of one standard of dental assisting across Canada, Council approved the National Dental Assisting Examining Board written examination as the registration requirement in BC for all certified dental assistants effective January 1, 2007.

COLLEGE PLACE DENTAL CLINIC

Council formed a working group to consult with members on the future direction and ownership of the Dental Clinic at College Place in Vancouver. The clinic consistently operates at a deficit and significant capital upgrades are required.

Following the recommendations of the Working Group, which consulted with clinic users, Council confirmed the continued operation of the dental clinic at least until June 2007, without further capital improvements. Efforts are being made to maximize the use of the clinic and thereby minimize the operating costs of running it. The College has asked the BC Dental Association to explore developing and operating a dental clinic in BC which will support hands-on continuing education to foster continuing competency of the profession.

INFORMATION SYSTEMS

A variety of updates to the database and network were made this year by our Manager of Information Systems, Dean Pearson, in order to improve efficiency, stability, and security. We also secured off-site backups to protect our data in the event of a natural or other disaster.

The College is consistently keeping pace with changes in technology and incorporating the appropriate measures into our business network.

ORGANIZATIONAL CLIMATE

We recognize that a positive work climate impacts both the College, as well as the registrants we serve. In October 2005, College staff participated in a two-day event, facilitated by Stacey Holloway of Holloway Zaiser Group, designed to improve the overall organizational climate and empower our staff to manage obstacles that stand in the way of achieving the mutually agreed upon climate goals identified in the meeting. This event was a worthwhile and positive experience for all.

COMMUNICATIONS

We were extremely encouraged by the results of our registrants' survey which showed that 85 percent of the dentists and certified dental assistants surveyed are "somewhat" to "very" satisfied with our performance. Of particular note was the significant improvement in dentists' overall satisfaction – from 62 per cent in 1999, to 91 per cent today. The survey provided us with valuable information that will be used by all areas of the College to further improve on our performance and communications.

We developed a Crisis Communications Plan which details how the College will respond to any crisis that might have a major impact on its reputation and/or its registrants, in keeping with our regulatory mandate. We are constantly striving to improve the quality and calibre of our communications with registrants. For example, we are developing an electronic communications strategy to make the most of the internet and email and are identifying opportunities for improved two-way communications.

CONCLUSION

I continue to be impressed by the excellence of the College staff and would like to express my gratitude to them for the work they do, both with the public and registrants. I also thank the many dedicated individuals, both registrants and public representatives, who contribute so much as members of Council and of the many College committees and working groups.

I would especially like to thank the elected officers, President Dr. Peter Lobb, Vice President Dr. Ash Varma and Treasurer Dr. Bill McNiece, whose leadership, energy and dedication are an inspiration. I look forward to their continued assistance and support over the next year as we continue our quest of transitioning to the *Health Professions Act*.

Heather J. Laing

**The College of Dental Surgeons of
British Columbia
Condensed Financial Statements
For the year ended February 28, 2007**

**The College of Dental Surgeons
of British Columbia
Condensed Financial Statements
For the year ended February 28, 2007**

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BDO Dunwoody LLP
Chartered Accountants

600 - 925 West Georgia Street
Vancouver, BC
Canada, V6C 3L2
Telephone: (604) 688-5421
Telefax: (604) 688-5132
E-mail: vancouver@bdo.ca

Auditors' Report on Condensed Financial Statements

**To the Members of
The College of Dental Surgeons of British Columbia**

The accompanying Statements of Financial Position, Operations and Cash Flows of The College of Dental Surgeons of British Columbia for the year ended February 28, 2007 are derived from the complete financial statements of The College of Dental Surgeons of British Columbia as at February 28, 2007 and for the year then ended on which we expressed an opinion without reservation in our report dated A

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April 13, 2007

The College of Dental Surgeons of British Columbia
Condensed Statement of Financial Position

February 28

2007

2006

Assets

Current

Cash and short-term investments	\$ 6,167,236	\$ 5,222,779
Accounts receivable	44,652	45,959
Prepaid expenses	116,983	105,664

6,328,871 5,374,402

Property and equipment

3,024,851 3,080,399

\$ 9,353,722 \$ 8,454,801

Liabilities and Net Assets

Liabilities

Current

Accounts payable	\$ 566,369	\$ 326,143
Prepaid licence fees - Dentists and Certified Dental Assistants	3,727,296	4,487,066
Current portion of obligation under capital lease	26,520	24,153

4,320,185 4,837,362

Long-term

Obligation under capital lease	67,062	93,695
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4,387,247 4,931,057

Net assets

Cumulative surplus from operations	1,028,531	561,143
Net assets invested in property and equipment	2,931,269	2,962,551
Reserve for fines revenue	50	50
Contingency reserve	1,006,625	-

4,966,475 3,523,744

\$ 9,353,722 \$ 8,454,801

The College of Dental Surgeons of British Columbia
Condensed Statement of Operations

For the year ended February 28	2007 Budget	2007 Actual	2006 Actual
Revenue			
Licence fees and permits	8,749,354	9,035,655	8,719,392
Examinations fees	14,000	17,700	49,552
Registration fees	309,400	344,864	321,200
General revenues	150,620	161,558	165,236
Interest and miscellaneous	74,600	191,220	116,158
Rental revenues	375,769	418,433	397,987
	9,673,743	10,169,430	9,769,525
Less:			
Canadian Dental Association	1,936,224	1,919,729	1,896,854
Association of Dental Surgeons of BC	2,177,040	2,289,838	2,165,020
Certified Dental Assistants of BC	577,382	577,382	549,889
	4,983,097	5,382,481	5,157,762
Expenses			
Building operations	271,920	286,810	307,945
Committees	235,658	109,172	127,281
Credit card charges	9,301	13,309	10,314
General and administrative	689,845	617,557	583,411
Interest and bank charges	9,260	5,649	5,629
Interest on long-term loan	-	-	12,229
Legal and related costs	1,235,000	551,466	765,281
Meetings and travel	355,491	301,600	235,606
Salaries and benefits	1,958,269	1,641,323	1,642,916
Scholarships and grants	14,300	24,665	14,294
Settlement allowance	-	220,000	-
	4,779,044	3,771,551	3,704,906
Excess of revenue over expenses from operations	204,053	1,610,930	1,452,856
Other revenue (expenses)			
Amortization	(59,068)	(153,752)	(145,200)
Loss on disposal of Property and Equipment	-	(4,130)	(52,352)
Interest expense on capital lease	(10,347)	(10,317)	(11,869)
	(69,415)	(168,199)	(209,421)
Excess of revenue over expenses for the year	\$ 134,638	\$ 1,442,731	\$ 1,243,435
Supplemental information:			
Excess of revenue over expenses as above	\$ 134,638	\$ 1,442,731	\$ 1,243,435
Amortization	59,068	153,752	145,200
Loss on disposal of property and equipment	-	4,130	52,352
Property and equipment expenditures	(83,000)	(102,334)	(85,720)
Repayment of capital lease	(24,153)	(24,266)	(23,952)
Interest credited to contingency reserve	-	(6,625)	-
Repayment of long term bank loan	-	-	(381,101)
Transfer to contingency reserve	(86,500)	(1,000,000)	-
Change in operating funds	\$ 53	\$ 467,388	\$ 950,214

The College of Dental Surgeons of British Columbia Condensed Statement of Cash Flows

For the year ended February 28	2007	2006
Cash provided by (used in)		
Operating activities		
Excess of revenue over expenses for the year	\$ 1,442,731	\$ 1,243,435
Items not involving cash		
Amortization	153,752	145,200
Loss on disposal of Property and Equipment	4,130	52,352
	1,600,613	1,440,987
Changes in non-cash working capital balances		
Accounts receivable	1,307	(12,950)
Prepaid expenses	(11,319)	(7,678)
Accounts payable	240,226	60,898
Prepaid licence fees	(759,770)	538,534
	1,071,057	2,019,791
Investing activity		
Purchase of Property and Equipment	(102,334)	(221,950)
Financing activities		
Issue of capital lease	-	136,230
Repayment of bank loan	-	(1,000,000)
Repayment of capital lease	(24,266)	(23,952)
	(24,266)	(887,722)
Increase (decrease) in cash and short-term investments for the year	944,457	910,119
Cash and short-term investments, beginning of year	5,222,779	4,312,660
Cash and short-term investments, end of year	\$ 6,167,236	\$ 5,222,779

College of Dental Surgeons

of British Columbia



College of Dental Surgeons of British Columbia

500 - 1765 West 8th Avenue

Vancouver, BC V6J 5C6

Tel: 604 736-3621 Toll-free tel: 1 800 663-9169

Fax: 604 734-9448 Toll-free fax: 1 866 734-9448

Website: www.cdsbc.org