

The cover features a dark blue background with a central grey rectangle outlined in orange. The text 'ANNUAL REPORT 2005/06' is centered within the grey rectangle in white, uppercase letters.

ANNUAL  
REPORT  
2005/06

COLLEGE OF DENTAL SURGEONS  
OF BRITISH COLUMBIA

**College of Dental Surgeons**

**of British Columbia**



**COLLEGE OF DENTAL SURGEONS  
OF BRITISH COLUMBIA**

**ANNUAL REPORT**

**March 1, 2005 to February 28, 2006**

**MISSION STATEMENT**

The College of Dental Surgeons of BC assures British Columbians of professional standards of oral health care, ethics and competence by regulating dentistry in a fair and reasonable manner.

**VISION STATEMENT**

The College of Dental Surgeons of BC will be the leading health care regulatory body, promoting optimal oral health for British Columbians through excellence in dentistry and regulation based on principles of fairness, reasonableness and justice.

***Regulating dentists and certified dental assistants  
in the public interest***

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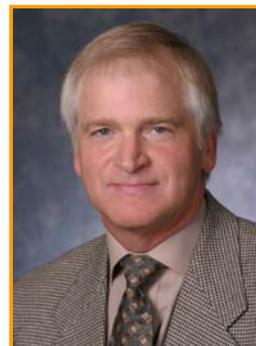
A year ago, I asked Council members to embark on a two-year plan to enable the College to transition from regulation under the *Dentists Act* to the *Health Professions Act* (HPA). Dentists supported Vice President Ash Varma, Treasurer Bill McNiece and me with the mandate to guide the College in this process. We are halfway there and I would like to update you on what has been accomplished this past year.

### **HEALTH PROFESSIONS ACT**

The transition to the HPA is a monumental task that has also afforded the College the opportunity to develop contemporary bylaws that will guide the profession in its regulatory role in the coming years. Many of the College's resources and talents have been devoted to developing bylaws from our existing Rules, a number of which have needed changes for several years.

Policy decisions have been made on a number of matters including scope of practice, quality assurance, mandatory collection of fees, regulation of certified dental assistants (CDAs) and emergency dental care. Once bylaws are drafted and approved by Council, they will be forwarded to government and then circulated to all stakeholders, including all registrants, for a 90-day period of consultation.

I am pleased to report that the process of decision-making has improved. Respectful discussions and consultation with stakeholders have led to better decisions. Consultation with government and assistance from the Ministry of Health, have replaced confrontation with collaboration. Our job is not yet done, but with the continuing support of government, College staff, Council and committees, we will achieve our ultimate goals in the year ahead so the College will be ready for designation under the HPA.



### **OUR STRATEGIC PLAN**

At its Strategic Planning session in September, Council developed a clear vision for our College:

*"The College of Dental Surgeons of BC will be the leading health care regulatory body, promoting optimal oral health for British Columbians through excellence in dentistry and regulation based on principles of fairness, reasonableness and justice."*

Council also established its key strategic goals for the next three years:

1. to transition from the *Dentists Act* to the *Health Professions Act*
2. to build collaborative, cooperative and respectful relations with certified dental assistants
3. to develop and implement effective communication strategies
4. to build a Registrant's Practice Advisory Program

### **FINANCIAL UPDATE**

The College paid off all long-term debt in May 2005 and achieved debt-free status for the first time in a generation. The Audit Committee made its first report to Council in May and found the financial affairs of the College to be conducted in a sound manner. This is the third consecutive year the College has managed its finances without the need to use a line of credit. Finally, for the first time in many years, the College will achieve a positive operating cash balance enabling it to develop a long-term reserve fund for contingency purposes.

## **NEW COMPLAINT PROCESS**

The College is effectively dealing with complaints using a process focused on remediation and alternative dispute resolution where possible, and discipline as necessary. The Practice Standards and Professional Conduct Committees have been much more active in our peer review process and the effectiveness of committee members has been enhanced by outstanding courses, often presented by noted experts. Only one Court of Inquiry was required this year to deal with a member whose licence was revoked.

## **CONCLUSION**

I am deeply honoured to have the opportunity to serve as your College President, and am very appreciative of the leadership and support of my fellow elected officers: Ash Varma and Bill McNiece. The College is fortunate to have a very competent staff, a number of whom are new to the College this year. The Registrar, Heather Laing, and staff have done an excellent job supporting the mandate, goals and objectives of the College. The efforts of the elected officers and staff are complemented by an outstanding Council which governs the College with respectful diligence and solid policy decision-making skills. We are also grateful for the many committee and other volunteers who have so willingly contributed to a successful year and who support the College mandate to serve and protect the public. While our job is not yet done, the elected officers look forward to a second term in which to achieve the many goals that were envisioned when we started this journey a year ago.

We are a proud profession with a distinguished past and an optimistic future. In the coming year, we have an opportunity to foster a new accord for the regulation of dentists and CDAs under the HPA. I am confident we can achieve that goal and look forward to your continued encouragement and support in the very important work that is still to be done.

A handwritten signature in black ink, appearing to read "Peter Lobb". The signature is stylized with a large initial "P" and a long horizontal stroke at the end.

Peter M. Lobb, DDS

"The whole is greater than the sum of its parts" aptly describes our achievements in fiscal 2005 – 2006, made possible through the combined efforts of our highly capable staff and the many dedicated volunteers who serve on our governing Council and committees.

Following are highlights of some of our most significant accomplishments in the past year. Statistics on complaints and registration are also provided.

### STRATEGIC FOCUS



The Strategic Planning Session held in the fall with Council, committee chairs and senior staff provided us with priorities to guide our operations for the next three years. These focal points include transitioning to the *Health Professions Act*, improving relations with certified dental assistants and strengthening communication with our registrants.

### STAFF UPDATE

This year, we said goodbye to Dianna Edwards, Jane Faulafer and Aureen Nair -- three long-time employees who retired from the College. We also welcomed a number of new staff, including Elmira Jasarevic, Karen Leek, Debbie Minton and Anne Scales. In addition, we were very fortunate to have hired Heather MacKay as Deputy Registrar. Her experience in health care and professional regulation have been invaluable in managing the complaints team and working to turn Council policy into bylaws in preparation for our transition to the *Health Professions Act*.

### PEER REVIEW TRAINING

In keeping with our philosophy of continuous learning for registrants, the College has sponsored a series of courses for peer review committee members, with participation from Council members and staff.

We commenced in 2003 with an overview of the "new" complaint process with practical training on how to ensure a fair process. We have since offered *Peer Review: Theory & Practice* and, most recently, presented *Dispute Resolution Skills for Self-Regulated Bodies* and *Assessing Information and Evidence*. Participant feedback has been extremely positive.

### COMPLAINTS

While the College received virtually the same number of complaints in each of the last two fiscal years, we continue to reduce the average time to resolve them.

Of the 124 complaints closed during the past fiscal year, 88 were closed because the complaints could not be substantiated, 23 were informally resolved by Agreements between the dentist and College that provided for remediation, 10 were closed following a hearing of an Inquiry Panel and three are in abeyance as the registrants are no longer in active practice.

A number of files have been referred to the College's peer review committees -- seven files to the Practice Standards Committee and seven to the Professional Conduct Committee.

The Inquiry Committee held one two-day inquiry hearing and a one-day penalty hearing.

## **EMERGENCY DENTAL TREATMENT RESEARCH PROGRAM**

To proactively address concerns raised by registrants and the public, we developed a comprehensive research program to learn more about the issues that affect dentists' ability to provide emergency dental treatment and to identify best practises for the provision of this care.

The results of the Emergency Dental Treatment Research Program Summary and Recommendations were provided to Council at its meeting in December 2005. Work continues in this area, including consultation with the profession on a proposed working definition of dental emergencies to come into force when we transition under the *Health Professions Act*. We are also working in conjunction with the BC Dental Association to address recommendations in the Research Report.

## **CERTIFIED DENTAL ASSISTANTS**

The College has made significant strides over the past few years to increase the involvement of certified dental assistants in the College. Nearly every College committee includes at least one or more CDA members. We are further encouraged by the number of CDAs who indicated their satisfaction with the College in our recent registrant survey.

In 2005, the CDA Advisory Committee was established to ensure that CDAs have formal input in regulation that affects them. This committee is an important means by which CDAs can raise their concerns and issues and know they have a voice in the decision-making and policy setting process of Council. The viewpoints of both CDAs and dentists are represented on the Committee through CDA members and the College President and Treasurer. A public member of Council adds another important perspective.

The Committee's terms of reference are to

- address CDA regulatory issues,
- receive information, monitor and provide updates to Council on matters relating to CDAs, and
- liaise with the CDABC.

Working Groups are established by Council under the direction of the CDA Advisory Committee to deal with specific, time limited matters. Currently, these include the

- CDA Bylaws Working Group to draft proposals for transition from the current Rules to bylaws under the *Health Professions Act*, and
- CDA Council Member Selection Working Group to recommend an appropriate candidate to serve on Council.

To be consistent with the goal of one standard of dental assisting across Canada, Council approved the National Dental Assisting Examining Board written examination as the registration requirement in B.C. for all certified dental assistants effective January 1, 2007.

## **COLLEGE PLACE DENTAL CLINIC**

Council formed a working group to consult with members on the future direction and ownership of the Dental Clinic at College Place in Vancouver. The clinic consistently operates at a deficit and significant capital upgrades are required.

Following the recommendations of the Working Group, which consulted with clinic users, Council confirmed the continued operation of the dental clinic at least until June 2007, without further capital improvements. Efforts are being made to maximize the use of the clinic and thereby minimize the operating costs

of running it. The College has asked the BC Dental Association to explore developing and operating a dental clinic in B.C. which will support hands-on continuing education to foster continuing competency of the profession.

### **INFORMATION SYSTEMS**

A variety of updates to the database and network were made this year by our Manager of Information Systems, Dean Pearson, in order to improve efficiency, stability and security. We also secured off-site backups to protect our data in the event of a natural or other disaster.

The College is consistently keeping pace with changes in technology and incorporating the appropriate measures into our business network.

### **ORGANIZATIONAL CLIMATE**

We recognize that a positive work climate impacts both the College, as well as the registrants we serve. In October 2005, College staff participated in a two-day event, facilitated by Stacey Holloway of Holloway Zaiser Group, designed to improve the overall organizational climate and empower our staff to manage obstacles that stand in the way of achieving the mutually agreed upon climate goals identified in the meeting. This event was a worthwhile and positive experience for all.

### **COMMUNICATIONS**

We were extremely encouraged by the results of our registrants' survey which showed that 85 percent of the dentists and certified dental assistants surveyed are "somewhat" to "very" satisfied with our performance. Of particular note was the significant improvement in dentists' overall satisfaction – from 62 per cent in 1999, to 91 per cent today. The survey provided us with valuable information that will be used by all areas of the College to further improve on our performance and communications.

We developed a Crisis Communications Plan which details how the College will respond to any crisis that might have a major impact on its reputation and/or its registrants, in keeping with our regulatory mandate. We are constantly striving to improve the quality and calibre of our communications with registrants. For example, we are developing an electronic communications strategy to make the most of the Internet and email and are identifying opportunities for improved two-way communications.

### **CONCLUSION**

I continue to be impressed by the excellence of the College staff and would like to express my gratitude to them for the work they do, both with the public and registrants. I also thank the many dedicated individuals, both registrants and public representatives, who contribute so much as members of Council and of the many College committees and working groups.

I would especially like to thank the elected officers, President Peter Lobb, Vice President Ash Varma and Treasurer Bill McNiece, whose leadership, energy and dedication are an inspiration. I look forward to their continued assistance and support over the next year as we continue our quest of transitioning to the *Health Professions Act*.



Heather J. Laing

## COLLEGE STAFF

Ms. Paula Bohan	Complaint Officer
Dr. Brian Casey	Deputy Registrar ( <i>April 2004 – June 2005</i> )
Ms. Kathy Collins	Complaint Officer ( <i>January 2006 – March 2006</i> )
Ms. Dianna Edwards	Complaint Assistant ( <i>until January 2006</i> )
Ms. Karen England	Executive Assistant
Ms. Jane Faulafer	Dental Clinic Coordinator ( <i>until August 2005</i> )
Ms. Doris Gagne	Executive Assistant ( <i>until June 2005</i> )
Ms. Myra Golab	Licensing Coordinator, Dentists
Dr. Patricia Hunter	Deputy Registrar
Ms. Elmira Jasarevic	Administrative Assistant/Complaint Officer
Ms. Monica Jimenez	Information and Privacy Officer ( <i>August 2004 – December 2005</i> )
Ms. Janet Khong	Meeting Coordinator
Ms. Heather J. Laing	Registrar
Ms. Karen Leek	Dental Clinic Coordinator
Ms. Betty Larsen	Director, CDA Regulation
Ms. Heather MacKay	Deputy Registrar
Ms. Yukiko McKinnon	Accountant
Ms. Liz Milne	Licensing Coordinator, CDAs
Ms. Debbie Minton	Receptionist
Ms. Aureen Nair	Licensing Coordinator, Dentists ( <i>until January 2006</i> )
Ms. Tory Norgren	Complaint Officer
Mr. Dean Pearson	Manager of Information Systems
Dr. Alex Penner	Deputy Registrar
Ms. Debbie Preissl	Educational Coordinator
Ms. Anne Scales	Licensing Officer
Ms. Linda Spouler	Operations Coordinator, Assessment/Examination Coordinator
Ms. Margot White	Manager of Communications
Ms. Betty Wiebe	Administrative Assistant

The following committee reports and the statistics on complaints, registration and licensing are based on activity during the 2005/2006 fiscal year.

## COMPLAINTS

Complaints received from March 1, 2005 to February 28, 2006 (with previous year in brackets):

Telephone calls	2091	(2363)
Miscellaneous letters	134	(168)
Written complaints	121	(119)

The following is a breakdown of the issues raised by complainants in complaint letters received from March 1, 2005 to February 28, 2006. (A letter from a complainant may include more than one issue.)

Access to records .....	9
Billing.....	47
Diagnosis and treatment planning .....	36
Endodontics .....	13
Implants – prosthodontics .....	1
Implants - surgery .....	1
Informed consent.....	31
Licensing .....	1
Miscellaneous .....	23
Misdelegation .....	3
Operative.....	12
Orthodontics .....	0
Patient relations.....	18
Periodontics .....	4
Pharmacology.....	2
Prosthodontics - fixed .....	27
Prosthodontics - complete - removable.....	5
Prosthodontics - partial - removable .....	6
Record-keeping .....	0
Staff relations.....	1
Surgery - odontogenic .....	11
Surgery - orthognathic.....	0

## REGISTRATION AND LICENSING

### NEW REGISTRATIONS (WITH PREVIOUS YEAR IN BRACKETS)

Between March 1, 2005 and February 28, 2006

Dentists	121 (114)	Certified Dental Assistants	393 (341)
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### REGISTRATION APPEALS

Between March 1, 2005 and February 28, 2006, there were 0 dentist registration appeals and 5 certified dental assistant registration appeals.

## LICENCES ISSUED (WITH PREVIOUS YEAR IN BRACKETS)

Dentists	Specialists			Non-Practising (dentists)
2596 (2559)	Endodontics	36	(33)	183 (150)
	OMFS	42	(38)	
	Oral Medicine	4	(4)	
	Oral Medicine and Pathology	1	(0)	
	Oral Pathology	3	(2)	
	Oral Radiology	0	(0)	
	Orthodontics	120	(121)	
	Pediatrics	32	(30)	
	Periodontics	38	(38)	
	Prosthodontics	27	(28)	

## CERTIFIED DENTAL ASSISTANTS

Practising	Non-Practising
5200 (5046)	640 (598)

## REGISTRATION AND LICENSING TELEPHONE STATISTICS

Between March 1, 2005 and February 28, 2006 (with previous year in brackets):

These figures include dentists and certified dental assistants.

March 2005	657 (855)	Sept. 2005	434 (542)
April 2005	502 (549)	Oct. 2005	450 (451)
May 2005	557 (628)	Nov. 2005	832 (429)
June 2005	477 (727)	Dec. 2005	374 (370)
July 2005	307 (489)	Jan. 2006	777 (512)
Aug. 2005	419 (406)	Feb. 2006	1233 (673)

## PUBLIC MEMBER'S REPORT

Following a strategic planning session earlier this year, the Council of the College adopted as its vision:

*"The College of Dental Surgeons of BC will be the leading health care regulatory body, promoting optimal oral health for British Columbians through excellence in dentistry and regulation based on principles of fairness, reasonableness and justice."*

This vision statement does not describe an end-point so much as a state of mind. From my perspective as a public member appointed to Council of the

College by the government, I see the College's great efforts to create and promote this state of mind, starting with the leadership and efforts of Dr. Peter Lobb, as President, and throughout the organization. This can be seen in every aspect of College activity.

The College has been debt-free for almost two years, is fiscally sound and is operated in a prudent and frugal manner. Where possible and appropriate, committee meetings may be held in evenings without cost to the College, by conference telephone call, or by written "consent resolutions" of all members of the relevant committee.

When it is under the B.C. *Health Professions Act* the College will be the first to regulate two groups: dentists and certified dental assistants. As a public member, I see the possibility and development of synergies between these two groups to promote optimal oral health for British Columbians. The College is committed to maximizing these synergies. 2005 saw the establishment of the CDA Advisory Committee under the excellent leadership of Ms. Kathy Boyd, CDA, who is also, currently, the sole CDA on Council. Council has proposed that when under the *Health Professions Act*, while Council should be reduced in size, there should be an increase to two CDA members on Council.

The majority of the CDA Advisory Committee is comprised of CDA's from different backgrounds in academia, practice and geography. It provides a forum for discussion of issues specific to certified dental assistants, following which recommendations may be made to Council. It gives me great pleasure to be the public member on the CDA Advisory Committee. I have learned a lot (but please do not test particulars!) from reading "*Modern Dental Assisting, 6<sup>th</sup> Ed.*" by Doni Bird, CDA, and Debbie Robinson, CDA. I look forward to the opportunity to learn more at Certified Dental Assistants Planning Workshops planned for 2006 and 2007.

Council meetings are always articulate, respectful, open-minded, fair-minded and forward-thinking, even when issues may be complex or, by their nature, potentially divisive. The College provides an orientation session for new Council members, and education for specific matters. For example, the College offers to its peer review complaint screening committees, tailored courses, so that committee members will have a clear understanding of the law surrounding rules of evidence and procedural fairness.

One third of Council consists of members appointed from the public by government. I think we provide valuable expertise and input on accounting, legal, administrative and other matters. We are also not a bad testing ground for what "the public" might think of a proposed idea.

One must not forget the very valuable role played by the Registrar, Heather Laing, and all staff at the College. It is a mark of the Registrar's astute management to surround herself with the best talent available. For example, we are fortunate this year to have attracted the "second Heather", namely Heather MacKay, to join the College. Heather MacKay brings with her a background as a lawyer and experience with bylaws under the B.C. *Health Professions Act* (for the BC College of Nurses). As well, Margot White has joined the College full-time as Director of Communications, bringing counsel on strategic matters, as well as clarity, consistency, speed and relevance to the College's communications.

In summary, as a public member, I see the College as being committed on all levels to its mission and vision statements; to regulating dentists and certified dental assistants in the public interest; and to maintaining an open-minded stance for the future and all the changes that will bring, whatever they may

be. It gives me great pleasure to serve as a public member on the Council of a really terrific College.

Respectfully submitted,  
Christine Elliott

## COLLEGE OF DENTAL SURGEONS OF BRITISH COLUMBIA – ORGANIZATION

The CDSBC is the regulatory body which registers; licenses; establishes, monitors and enforces standards of care and ethics; establishes a continuing competency program; and otherwise superintends the practice of dentists and certified dental assistants in B.C., in the public interest.

The CDSBC Council, which meets four times per year, is the policy-making governing board. It is currently comprised of 20 members: three officers (President, Vice President and Treasurer) elected at large; seven members elected from dental electoral districts; one member from each of the UBC Faculty of Dentistry and the Dental Specialists' Society; one certified dental assistant member and seven members of the public, appointed by the Lieutenant Governor in Council.

At its first meeting following its elections, Council appoints an Executive Committee from its members. The Executive Committee is empowered to act on matters delegated by Council or which require immediate action between Council meetings.

The chief executive officer of the College is the Registrar.

## COMMITTEE REPORTS

The Registrar is an advisory member of all committees. The Deputy Registrars and Director, CDA Regulation, are assigned to specific committees in addition to administrative support staff.

### ACCREDITATION COMMITTEE

The Accreditation Committee makes recommendations to Council concerning guidelines and requirements for members providing general and conscious sedation anaesthetic services, independent of hospitals, and concerning the accreditation and inspection of dental offices and facilities where such services are provided.

The consolidated and integrated standards are available in three documents – *General Anaesthetic Services in Dentistry*, *Deep Sedation Services in Dentistry* and *Minimal and Moderate Sedation Services in Dentistry*. Two important requirements of the standards are registration of qualifications with the College if providing general anaesthesia, deep sedation or moderate sedation; and authorization for provision of general anaesthetic and/or deep sedation services in non-hospital facilities.

On a tri-annual basis, Accreditation Inspection Teams inspect dental facilities offering general anaesthetic services and/or deep sedation services in dentistry

(non-hospital facilities). This past year, five dental facilities providing general anaesthetic services were inspected. Currently, there are 14 fully authorized non-hospital dental facilities offering general anaesthetic services. Eight dental facilities providing deep sedation services were also inspected this past year. Currently, there are 10 fully authorized non-hospital dental facilities offering deep sedation services.

In the coming year, the Committee plans to continue the process of improving upon the standards (*Deep Sedation Services in Dentistry* and *Minimal and Moderate Sedation Services in Dentistry*), based on feedback from dentists.

The Committee met seven times during the year.

Chair: Dr. Michael Henry

Members: Dr. Martin Aidelbaum; Dr. Toby Bellamy; Dr. Peter Chan; Dr. Brian Chanpong; Dr. Brad Forster (until September 2005); Dr. John Gould; Dr. George Maryniak; Mr. Gordon McConnell; Dr. John McGaw; Dr. David Sowden

Inspection

Team Members: Dr. Martin Braverman; Dr. Andreas Conradi; Dr. Darren Dahlman; Mr. Terry Dickert; Dr. Brian Draper; Mr. Dan Driedger; Dr. Murray Fain; Dr. Brad Forster (until September 2005); Mr. Dan Hanson; Dr. Elizabeth Johnstone; Dr. Russell Naito; Dr. Kerim Ozcan; Dr. Brian Saunders; Dr. Robert Sorochn; Dr. J. Duncan Wray

Staff: Dr. Brian Casey, Deputy Registrar (until June 2005); Ms. Heather J. Laing, Registrar (from June 2005 until October 2005); Ms. Heather Mackay, Deputy Registrar (from October 2005); Ms. Betty Wiebe, support staff

## **AUDIT COMMITTEE**

The role of the Audit Committee is to assist Council in its oversight of the integrity and credibility of financial statements and other disclosures of the College of Dental Surgeons of British Columbia, as well as to review and report on the adequacy of internal controls.

The Committee attended a meeting with Mr. Bill Cox, CA: the engagement partner with BDO Dunwoody LLP, Chartered Accountants (the College's external auditors), Ms. Heather Laing, Registrar, and Ms. Yukiko McKinnon, College Accountant. The Committee also met privately with Mr. Cox.

The Committee chair subsequently reported the Committee's findings to Council as follows:

- The financial statements as at February 28, 2006, and for the year then ended were reviewed and found to have been prepared in accordance with generally accepted accounting principles. An unqualified opinion to that effect was received from the auditors.
- The recommendations of the prior year's committee and the auditors were addressed to the satisfaction of both the Committee and the auditors.

- The accounting needs of the College are well met by its present staff and reasonable management oversight processes are in place.
- The improved interim financial reports are providing Council with the appropriate information to monitor its stewardship of the College's resources and control its budgets.
- The Committee notes with approval the excess of revenues over expenditures, and supports Council's decision to establish a working capital goal to enable the College to meet unbudgeted extraordinary obligations without resorting to borrowing.
- The Committee recommends a review and modification of the College's written financial policies to address some minor administrative details and to reflect the new debt-free realities.
- The Committee recommends to the membership that BDO Dunwoody LLP, Chartered Accountants, be appointed as auditors for the College's fiscal year ending February, 28, 2007.

The Committee was unanimous in its commendation of the many individuals, current and past, who have contributed to this excellent state of affairs.

Chair: Mr. Clayton Schultz, public member

Members: Dr. Bill Catalano; Dr. Sieg Vogt

Staff: Ms. Janet Khong, support staff

## **CDA (CERTIFIED DENTAL ASSISTANT) ADVISORY COMMITTEE**

The Certified Dental Assistant Advisory Committee is a standing committee of Council created to address certified dental assisting regulatory issues, receive information, monitor and provide updates to Council on matters relating to CDAs, and liaise with the CDA member service organization - the Certified Dental Assistants of British Columbia (CDABC).

Last year Council created two working groups: the CDA Council Member Election Working Group and the CDA Bylaws Working Group. These groups report directly to the CDA Advisory Committee.

The CDA Council Member Election Working Group was given the task to assess the best way to bring a certified dental assistant (CDA) member to Council. This group recommended that the position of the CDA Council Member be appointed. The CDA Advisory Group accepted this recommendation and brought the issue to Council where it was also accepted. This same group was also asked to sit as the CDA Council Member Selection Working Group to receive, review and shortlist applicants and make a recommendation to Council for a CDA Council member for a two-year term starting September 2006.

The CDA Bylaws Working Group continues its task of making recommendations concerning the regulatory requirements for CDAs for future bylaws under the *Health Professions Act* (HPA). These bylaws will come into effect when the

College of Dental Surgeons of BC's governing statute: the *Dentists Act*, is repealed and certified dental assistants and dentists are regulated by the HPA.

The CDA Advisory Committee sought feedback from stakeholders on a number of significant issues. Based on the comments received, the Committee forwarded the following recommendations to Council, which were accepted, to be in effect when the College is designated under the HPA.

- A provision that dentists may delegate to CDAs the skill "applying fissure sealants and adjusting by appropriate hand instrument or slow speed hand piece" is recommended to be included in the new bylaws under the *Health Professions Act*.
- Revisions to the orthodontic module are recommended to be included in the new bylaws under the *Health Professions Act*.
- The use of, care of, and maintenance of coronal whitening trays will be recognized as a skill that can be delegated to CDAs, and is to be included in the new bylaws under the *Health Professions Act*.
- Consistent with the goal of one standard of dental assisting across Canada and for labour mobility purposes, the National Dental Assisting Examining Board Written Examination will become a registration requirement in B.C. for all CDA applicants, effective January 1, 2007.
- CDSBC recommends all Level II dental assisting instructors hold an active licence with their dental regulatory body.

The CDA Prosthodontic Module Working Group was struck this year. This Working Group has been asked to recommend revisions to the content of the Module to reflect current practice standards.

A CDA Planning Workshop has been scheduled for May 2006 to focus on CDA Regulation. This facilitated planning session will focus on improving CDA involvement with, and input to, the College, including identifying how to best strengthen the relationship between the College and certified dental assistants.

Chair: Ms. Kathy Boyd

Members: Ms. Margaret Dennett (until January 2006); Ms. Christine Elliott, public member; Ms. Judy Laird; Ms. Maureen Leech, public member (until November 2005); Dr. Peter Lobb; Dr. Bill McNiece; Ms. Brenda Sherwood; Ms. Lane Shupe; Ms. Barb Steer (until January 2006); Dr. Dan Stoneman (until September 2005);

Staff: Ms. Betty Larsen, Director, CDA Regulation; Ms. Linda Spouler, support staff

## **CERTIFIED DENTAL ASSISTANT EXAMINATION COMMITTEE**

The CDA Examination Committee met face-to-face five times in 2005, and submitted electronic mail votes five times to consider recommendations from the Qualifications Review Subcommittee about educational assessments.

The Committee reviewed recommendations from the Qualifications Review Subcommittee regarding the credentials of 20 applicants, which included

requests from out-of-province and international applicants seeking eligibility to sit the BC Certified Dental Assistant Examination.

With Council's recognition of the NDAEB Written Examination and Clinical Practice Evaluation (CPE), the Committee struck a Working Group to develop a new CDSBC Clinical Examination for implementation January 1, 2006. Recommendations from the Working Group and examiners were reviewed, and only recommendations for skills beyond the nine CORE skills were adopted by the CDA Examination Committee.

The results of the 2005 examination sessions of the BC Certified Dental Assistant Examination are as follows:

	WRITTEN			CLINICAL		
	#	Fail	Pass	#	Fail	Pass
April 2005	11	4	7	11	1	10
May/June & July 2005	37	8	29	32	6	26
Oct/Nov 2005	42	5	37	44	5	39
Totals	90	17	73	87	12	75

For the first time, the Committee received a request from three candidates to have the results of their BC Certified Dental Assistant Examination theoretical written portion reassessed. Under the guidance of the College's legal counsel, the CDA Examination Committee thoroughly reviewed all of the information presented to it and made a decision to uphold the results of the written examination for these candidates.

The Committee also received two requests from examination candidates to have the results of their clinical portion reassessed. The Committee reviewed the information and submissions presented to it. After careful consideration, it decided to grant a passing grade to one candidate and upheld the initial results of the other.

The Committee approved a request for an extraordinary written session to allow a candidate to be scheduled for the next available clinical examination.

A joint meeting of the CDA Examination Committee and the Qualifications Review Subcommittee was held on January 24, 2006 to consider the time frame of registration for those registrants who have either retired or have been removed from the Register.

Chair: Ms. Margaret Dennett

Members: Ms. Maureen Chaddock; Dr. Heather Chisholm;  
Mr. Robbie Moore, public member; Ms. Michele Rosko

#### Qualifications Review Subcommittee

Members: Ms. Rosie Friesen; Ms. Diana Hiebert; Dr. Keith Milton; Ms. Janice Van Veen

Staff: Ms. Betty Larsen, Director, CDA Regulation; Ms. Linda Spouler, support staff

## **ELECTIONS & AWARDS COMMITTEE**

The Elections & Awards Committee had two meetings at which it reviewed the categories of awards and recommended candidates deserving of awards to the Council. In all, 21 candidates were chosen to receive awards and a special distinguished service award was presented to eight past presidents. The Awards ceremony was held on March 9, 2006 during the Pacific Dental Conference.

### **Certificate of Appreciation**

Dr. Bethan Everett  
Ms. Lael Hamilton  
Mr. Mehmud Karmali

### **Award of Merit**

Dr. Douglas Conn	Dr. Murray Fain
Dr. Brad Forster	Dr. Paul Garrett
Dr. John Gercsak	Dr. Allan Hovan
Dr. Todd Jones	Dr. Graham Matheson
Dr. Craig Naylor	Dr. Dennis Nimchuk
Dr. Matt Panar	Dr. Mark Spitz
Ms. Barbara Steer	Dr. Ashok Varma

### **Distinguished Service Award**

Dr. Evelyn McNee                      Dr. Ed Yen

### **Honoured Member Award**

Dr. John Diggins  
Dr. Perry Trester

### **Distinguished Service Award to Past Presidents**

Dr. Jim Brass	Dr. Fred Froese
Dr. Myrna Halpenny	Dr. Hank Klein
Dr. Mac Leitch	Dr. Robert Rosenstock
Dr. John Silver	Dr. Dan Stoneman

Chair:                      Dr. Dan Stoneman

Members:                Dr. Jim Brass; Ms. Christine Elliott, public member; Dr. Myrna Halpenny; Ms. Cia Harms; Dr. Peter Lobb

Staff:                      Janet Khong, support staff

## **ETHICS COMMITTEE**

The Ethics Committee is comprised of five dentists of whom one is a certified specialist; a certified dental assistant and two public members. The duties of the Committee include the review of Articles 5 and 15 as they pertain to Ethics and Advertising Guidelines. The Committee is always cognizant of the delicate balance between one's right to advertise and reasonable restrictions that a profession can place on promotional activity. Throughout the course of the year, the Ethics Committee is asked to review advertisements prior to their release, as

well as to comment on items that have been submitted by concerned members for guidance as to the appropriateness of such promotional activity.

This past year, the Committee looked closely at the definition of a 'dental emergency' and The Research Report on Emergency Dental Treatment. As well, the Committee reviewed Articles 5 and 15 in preparation for transition under the *Health Professions Act*.

The Committee held five meetings this past year.

Chair: Dr. Mel Sawyer; Dr. Ashok Varma (until September 2005)

Members: Ms. Leona Ashcroft, public member; Dr. Ken Chow; Ms. Bethan Everett, public member (until September 2005); Dr. Rick Hallett; Dr. Daniel How; Dr. Bob McDougall; Dr. Graham Matheson (until September 2005); Mr. Bill Phillips (public member); Ms. Galina Pischanskaya; Dr. Rand Barker; Dr. Elisa Yu (until September 2005)

Staff: Dr. Alex Penner, Deputy Registrar; Ms. Heather MacKay, Deputy Registrar (from January 2006); Ms. Betty Wiebe, support staff

## **INQUIRY COMMITTEE**

The Inquiry Committee conducts hearings to determine whether a registrant has contravened the *Dentists Act* or the Rules under the Act (in accordance with Article 16C of the Rules).

The Inquiry Committee held one two-day inquiry hearing and a one-day penalty hearing in 2005.

The 24 member Inquiry Committee is comprised of 17 dentists, five of whom are specialists; three certified dental assistants; and four public members.

Chair: Dr. Don V. Anderson

Vice-Chair: Dr. David Jones

Members: Mr. Gordon Adams, public member; Dr. Peter Bradley; Dr. Josephine Chung; Dr. Hasnain Dewji; Dr. Arnold Dey; Ms. Christine Elliott, public member; Ms. Jan Godsmark; Dr. Burton Goldstein; Dr. Chris Hacker; Ms. Alison Hall; Dr. Myrna Halpenny; Ms. Lael Hamilton, public member; Dr. Erik Hutton; Dr. Hank Klein; Dr. Terry Kline; Dr. John Krell; Dr. Robert Leung; Dr. Alex Lieblich; Dr. Roger Magnall; Dr. Bill McNiece; Ms. Michele Rosko; Ms. Judy Strongman, public member

Staff: Ms. Linda Spouler, support staff

## **PRACTICE STANDARDS COMMITTEE**

The Practice Standards Committee is a peer review committee that considers complaints for which an appropriate response might reasonably include a recommendation for the registrant under review to take corrective or remedial action. It carries out the powers, functions and duties delegated to it under

Article 16A of the Rules under the *Dentists Act*. There are currently 15 dentists, four certified dental assistants and two public members on the Committee.

Between March 1, 2005 and February 28, 2006, two complaints were reviewed by a subcommittee of the Practice Standards Committee. Five complaints are currently under review.

The College continues to provide training to members of this committee and members of the Professional Conduct Committee. This year all committee members were offered the opportunity to participate in two programs: *Dispute Resolution Skills for Self-Regulated Bodies* and *Assessing Information and Evidence*.

Chair: Dr. John J.D. Carpendale

Vice Chair: Dr. Robert D. Coles

Members: Ms. Leona Ashcroft, public member; Dr. Greg Card; Mr. Paul Durose, public member; Dr. Keith Erler; Ms. Marlane Paquin; Ms. Kathy Pitt; Ms. Barb Steer; Dr. Scott Stewart; Dr. Jonathan Suzuki; Dr. Mel Tracey; Ms. Anne Tritt; Dr. Karen Black (Ad Hoc October 2005); Dr. Sham Cheung (Ad Hoc Pediatric Specialist October 2005); Dr. Kerstin Conn (Ad Hoc October 2005); Dr. Lisa Coveney (Ad Hoc Pediatric Specialist October 2005); Dr. Richard Kramer (Ad Hoc Pediatric Specialist October 2005); Dr. Gail Landsberger (Ad Hoc October 2005); Dr. Diederik Millenaar (Ad Hoc Pediatric Specialist October 2005); Dr. Reza Nouri (Ad Hoc Pediatric Specialist October 2005)

Staff: Ms. Heather J. Laing, Registrar; Ms. Heather MacKay, Deputy Registrar (from October 2005); Ms. Paula Bohan, support staff

## **PROFESSIONAL CONDUCT COMMITTEE**

The Professional Conduct Committee is a peer review committee that considers complaints not considered appropriate for the Practice Standards Committee. It carries out the powers, functions and duties delegated to it under Article 16B of the Rules under the *Dentists Act*. There are currently 13 dentists, four certified dental assistants and three public members on this committee.

Between March 1, 2005 and February 28, 2006, seven complaints were reviewed by subcommittees of the Professional Conduct Committee.

The College continues to provide training to members of this committee and the Practice Standards Committee. This year all committee members were offered the opportunity to participate in two programs: *Dispute Resolution Skills for Self-Regulated Bodies* and *Assessing Information and Evidence*.

Chair: Dr. A.L. (Art) Ross

Vice Chair: Dr. John R. Gercsak

Members: Dr. Roger Bailey; Mr. Victor Bowman, public member; Dr. Theresa Chiang; Dr. Susan Chow; Ms. Rochelle Feniak; Ms. Cia Harms; Ms. Lynn Johnston; Ms. Judy Laird; Mr. Bill Phillips, public member;

Ms. Manuela Robertson (until September 2005); Dr. Andrew Shannon; Dr. Arnold Steinbart; Dr. Anthony Strelzow; Dr. Karen Black (Ad Hoc appointed October 2005); Dr. Kerstin Conn (Ad Hoc appointed October 2005); Dr. Murray Fain (Ad Hoc OMFS appointed September 2005); Dr. Brad Forster (Ad Hoc OMFS appointed September 2005); Dr. Gail Landsberger (Ad Hoc appointed October 2005)

Staff: Ms. Heather J. Laing, Registrar; Ms. Heather MacKay, Deputy Registrar (from October 2005); Ms. Paula Bohan, support staff

## **QUALITY ASSURANCE COMMITTEE**

The Quality Assurance Committee ensures the objectives of the Quality Assurance Program are met as set out in Article 17 - *Guidelines for Mandatory Continuing Education*. The Committee investigates, and recommends for implementation, programs designed to establish and maintain standards of knowledge, skills and attitudes of registrants necessary for the delivery of competent oral health care.

In the past year, Council approved the Committee's *Draft Policy Direction for Quality Assurance*. This draft reflects contemporary thinking on continuing competency and mandatory continuing education to prepare the Committee for transition under the *Health Professions Act*. The draft direction reflects the strengths of our existing program as the basis for building a QA program that will provide registrants with a more broadly focused program that incorporates new teaching and learning methods.

The Committee also updated the *Guidelines for Mandatory Continuing Education*, and began developing quality assurance and continuing competence statements to reflect the College's interpretation of these from a health regulatory perspective.

Four subcommittees were established to support the QA program renewal process: Program Development, Communications, Educator Awareness and Public Awareness. Significant work has been achieved in developing the underlying principles that will guide the development of specific program components.

The Committee held seven meetings last year. The Subcommittees (all members of the Quality Assurance Committee) held numerous additional meetings. The Continuing Education Subcommittee also met regularly to review CE submissions and study club applications.

Chair: Dr. Kevin Doyle

Vice Chair: Dr. David Tobias

Members: Ms. Lynn Carter, public member; Dr. David Christie; Mr. Paul Durose, public member; Dr. Felicity Hardwick; Dr. Leetty Huang; Ms. Suzette Jestin; Ms. Maureen Leech, public member (until November 2005); Dr. William Liang; Dr. David Prokopetz; Ms. Jane Wong

Staff: Ms. Heather J. Laing, Registrar; Ms. Heather MacKay, Deputy Registrar (from January 2006); Ms. Betty Wiebe, support staff

## REGISTRATION COMMITTEE

The Registration Committee consists of general dentists, specialists, certified dental assistants, and public members. The Committee deals with issues of reinstatement of members, or registration of potential members who do not meet the usual criteria for membership in the College as set out in Articles 4, 7, 9 and 10 of the Rules under the *Dentists Act*, and applications to extend the time for payment of fees under Article 11.08.

The Committee had three meetings during fiscal 2005/06 that dealt with the following issues:

- Applications for reinstatement from certified dental assistants (5);
- A late payment penalty appeal from a dentist;
- Late payment penalty appeals from certified dental assistants (6);
- Review of Articles 4, 7, 8, 9 and 11 for the purpose of drafting bylaws under the HPA

The Committee was fortunate to have hardworking and experienced members.

Chair: Dr. Alex Lieblich

Committee Members: Dr. Bruce Blasberg; Miss Elli Cox; Dr. Suman Chand; Ms. Bev Davis; Dr. Brian Henry; Dr. Richard Jackson; Ms. Maureen Kent, public member; Ms. Memi Lam; Dr. Sandra Maduke; Mr. Robbie Moore, public member; Dr. Michael Rockwell

Staff: Dr. Patricia Hunter, Deputy Registrar; Ms. Heather MacKay, Deputy Registrar (from January 2006); Ms. Heather J. Laing, Registrar; Ms. Karen England, support staff (until July 2005); Ms. Myra Golab, support staff; Ms. Anne Scales, support staff (July 2005 until November 2005)

## DECEASED REGISTRANTS

It is with regret that the College reports the following deaths:

Dr. Neil Basaraba  
Dr. Peter Perley Fransblow  
Dr. Robert Nelson Hicks  
Dr. Milford Irvin Nixon  
Dr. Frederick Lawrence Stinson  
Dr. Ronald Willis Fraser Woodworth  
Dr. Rolf Arne Yri

**Friday, May 13, 2005**

**Vancouver Airport Marriott  
7571 Westminster Hwy, Richmond  
British Columbia**

**MINUTES**

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The meeting commenced at 1:00 pm.

**Elected Officers in Attendance**

Dr. Dan Stoneman, President  
Dr. Peter Lobb, Treasurer

**Guest**

Mr. Bryndon Kydd, Auditor, BDO Dunwoody

**Staff in Attendance**

Ms. Heather Laing, Registrar  
Ms. Betty Larsen, Director, Operations & CDA Affairs  
Ms. Janet Khong, Meeting Coordinator

**1. CALL TO ORDER**

The President called the meeting to order and welcomed those present. He confirmed that a quorum was present.

**2. AGENDA AND TIME FRAME**

A brief outline was given and no new item was added to the agenda.

**3. ADOPTION OF AGENDA**

**Motion:** McNiece/Stevenson-Moore

That the agenda for the May 13, 2005 Annual General Meeting be approved.

**Carried**

**4. RULES OF ORDER**

The President informed members that the rules of order were in the meeting package and reminded members who wished to speak to identify themselves first.

**5. APPROVAL OF MINUTES**

**Motion:** Rondeau/Spitz

That the minutes of the Annual General Meeting of March 4, 2004 be approved.

**Carried**

**6. PRESIDENT'S REPORT**

**Appendix I**

Dr. Stoneman referred to the appended President's Report which summarized the activities of the past year.

**7. TREASURER'S REPORT**

Members were provided with two audited statements, one for the fiscal year ending February 29, 2004 and the other for the fiscal year ending February 28, 2005. Audited statements become available in the middle of May and the most recent statements were approved by Council on May 13, 2005.

The date of the AGM was changed to May in order to give members timely financial statements.

Dr. Lobb announced that members could be proud that the College was in a position to pay off its remaining loan and was now debt free for the first time in a generation.

Dr. Lobb highlighted some of the accomplishments over the past year. Among them were establishing a new expense policy, dealing with the interfund loan as reflected in the financial statements, and becoming independent of any other organization for its funding with the transfer the Pacific Dental Conference to BC Dental Association on March 1, 2005. In addition, the operation of the dental clinic at College Place is being studied and final recommendations will be made to Council in September.

*Audited Financial Statement for the year ended February 29, 2004*

**Motion:** Stevenson-Moore/McDougall

That the Audited Financial Statement for the year ended February 29, 2004 be received.

**Carried**

**Motion:** Gottschling/Jones

That the Audited Financial Statement for the year ended February 28, 2005 be received.

**Carried**

*Appointment of Auditor for 2005-2006*

**Motion:** Jones/Vogt

That BDO Dunwoody be appointed as auditor for the year 2005/2006.

**Carried**

**8. REGISTRAR'S REPORT**

**Appendix II**

Ms. Laing highlighted a few of the issues that were mentioned in her written report.

**9. NON-BINDING MOTIONS**

*Proposed by Dr. Hank Klein*

**Motion:** Rondeau/Vogt

Resolved that the College move the AGM to a time that would maximize attendance by members and be it further resolved that if this needs a change of year end, then this should be investigated and be it further resolved that a survey in the Sentinel would allow members preference on the date for the AGM.

**Defeated**

*Proposed by Dr. Reza Nouri*

**Motion:** Vogt/Jackson

That the College provide ample (e.g. 1 year) advanced notice to the membership and its subsidiary general practice and specialty societies about any directives that are being considered for implementation as "guidelines" or "standards", in order to allow for timely feedback from the membership.

**Defeated**

**10. ADJOURNMENT**

**Motion:** Gottschling/Spitz

That the May 13, 2005 Annual General Meeting be hereby adjourned.

**Carried**

The meeting adjourned at 1:45 pm.

## APPENDIX I ANNUAL GENERAL MEETING

TO: Members

FROM: Dan Stoneman  
President

DATE: May 13, 2005

SUBJECT: **PRESIDENT'S REPORT 2004/2005**

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It has been a privilege and honour to serve as President this past year. I thank all of Council and College staff for their advice, patience and cooperation. Particular highlights from this year include:

- *Financial Health*  
The College enjoyed a banner surplus this year allowing the payment of \$500,000 on past College debt. I appreciate the strong support of Council and in particular our treasurer, Peter Lobb, as well as all College staff in this remarkable achievement.
- *Health Professions Act (HPA)*  
No doubt due to provincial elections, the urgency of government to include our profession under this legislation has diminished. Taking advantage of this hiatus, we seek to include the principles and structure of our current *Dentists Act* and Rules into new HPA bylaws and to avoid the pitfall of including time-dated material in an ever evolving profession.
- *Quality Assurance*  
Government's concern with self-regulation is summed up in two words "quality assurance." Presently, we are defining goals and the potential framework for quality assurance programs beyond our present continuing education requirements. College is currently developing an overall strategic plan for quality assurance to provide an evolving program to ensure continuing competency within the profession.
- *Audit Committee*  
An Audit Committee, independent of the Elected Officers and the Registrar, has been appointed to annually monitor the College's financial operations. This year, we continued to enjoy a balanced budget, a double payment on our building loan and a surplus.
- *Council Participation*  
In the past, the College relied on a smaller Executive Committee of Council to direct College affairs. This year, all 21 members of Council received all information on Council matters. Greater participation and adherence to our governance model have facilitated debate and have better focused our Council meetings in making policy decisions.
- *Certified Dental Assistants (CDAs)*  
The College recognizes the right of certified dental assistants to seek self-regulation; however, until such time as government decides otherwise, the College continues to regulate CDAs. Government recently informed

the Certified Dental Assistants of BC that consideration of its application for self-regulation of CDAs would be substantially delayed.

Presently, the CDA Council Member Election Working Group is reviewing alternatives on a democratic process that will provide Council with a certified dental assistant member. Another group, the CDA Bylaws Working Group, will be drafting proposals for a transition from the current Rules, in areas pertaining to CDAs, to Bylaws under the HPA.

- *Transparent Review Process*

As recommended by the Regulatory Review Task Force, the Practice Standards Committee and Professional Conduct Committee are now in place. All members of these committees have received training in legal process. Specific complaints remain private and confidential. As a profession we continue to enjoy low complaint statistics, about 150 for the past few years; however, a disproportionate amount of College time is spent on complaint issues which are several years old, complaints in which College has been challenged on procedural fairness.

- *Pacific Dental Conference*

In recognition that this conference is by and large a membership service, the College agreed to transfer ownership of the Pacific Dental Conference to the British Columbia Dental Association. The transfer was revenue neutral. The breakdown of the College's annual licence fee now more accurately reflects the true cost of regulation.

- *CDRAF*

The College continues as a member of this young national organization of Canadian Dental Regulatory Authorities. Often federal decisions prevail in provincial issues. It is essential that BC have a voice in regulation at this level. This past year, the College has provided exemplary leadership in issues surrounding the immigration and licensing of foreign trained dentists at the national level.

In closing, I recently had the opportunity to review the minutes of the first professional dental meeting in British Columbia. The meeting was held in the office of Dr. T. Jones of Victoria in 1876. The minutes were written in quill ink. Quill ink — 129 years — incredible!

From the time of Dr. Jones, the College has shared a continuing responsibility to preserve and enhance dentistry's service to the public. It is a sacred trust and responsibility our profession continues to honour and fulfill.

Dr. Dan Stoneman

**May 13, 2005  
Registrar's Report**

The efforts of our dedicated staff, combined with the volunteer contributions of dentists, certified dental assistants and public Council and committee members, have made it possible for the College to accomplish a great deal in its 2004 – 2005 fiscal year. Following are highlights from key initiatives, as well as complaints and registration statistics.

***Health Professions Act***

The College has continued to prepare for regulation under the *Health Professions Act* (HPA), and efforts will be ongoing to convert the current Rules under the *Dentists Act* into Bylaws under the HPA.

**Financial Management**

As a result of sound financial management, the College was able to achieve a surplus for 2004 – 2005, which was used to further reduce the College's debt. Our business planning process and the creation of an Audit Committee contribute to responsible management of the College's financial resources.

**Complaints**

Two years ago, a new complaints process was put in place for the College with amendments to Article 16 of the Rules under the *Dentists Act*. This change resulted in the establishment of a Practice Standards Committee (PSC) and a Professional Conduct Committee (PCC). Last year, we designed and initiated the provision of customized training programs for our deputy registrars and for the PSC and PCC in the areas of investigation, due process and dispute resolution. Members of the Inquiry Committee were also provided with individualized training by a lawyer hired to advise that committee. By providing ongoing education, the College ensures that complaints are investigated carefully, and registrants and complainants are treated reasonably and fairly.

Our ability to respond to and resolve complaints was further enhanced with the appointment of Dr. Patricia Hunter as a part-time deputy registrar.

**Quality Assurance**

Our Quality Assurance Committee has been actively working to review its quality assurance and continuing competency programs to ensure they meet the needs of practitioners and reflect the overall trend toward evidence-based dentistry. A strategic planning session held in February was an important step in identifying the College's priorities in the development of a progressive and modern quality assurance program.

**Certified Dental Assistants**

The College continues to regulate certified dental assistants (CDAs), involving them in the regulation of dentistry and in the affairs of our organization. Our inclusive approach includes CDA representation on most College committees, including our Council and peer review committees. This structure is an important mechanism for direct involvement of CDAs in decision-making and policy-setting with respect to regulation.

The establishment of a new CDA Advisory Committee provides a valuable new forum for monitoring and addressing CDA regulatory issues.

## **Internationally Trained Dental Specialists**

Responding to a national concern that access to licensure be facilitated for internationally trained dentists, while at the same time ensuring that all licensed dentists meet the standards of practice in British Columbia, a working group has been formed to recommend a process to address registration and licensing of dental specialists.

## **Information Systems**

Our Manager of Information Systems, Mr. Dean Pearson, has been continually updating the College's computer and database systems. This has facilitated data processing for staff while safeguarding registrants' information under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).

## **Communications**

In October 2004, the College welcomed a new Communications Manager, Ms. Margot White. Her priorities have included: developing a communications plan for the College to identify the tools and infrastructure requirements needed in this area, creating a crisis communications plan, providing ongoing support to the Quality Assurance Committee, managing our *Sentinel* newsletter and *Contact* fax/email bulletin and liaising with registrants, College committees and external groups and organizations.

## **Pacific Dental Conference**

Honouring the 1997 recommendation of the Task Force for the Future Structure of Organized Dentistry in BC, the College Council will transfer ownership of the PDC to the British Columbia Dental Association on March 1, 2005.

## **Council Size**

Membership in our governing Council was successfully reduced from 27 to 21. For the 2005 election, Council voted to reinstate the position of Vice President as an Elected Officer along with the President and Treasurer. This was accomplished without increasing the size of Council by amalgamating the Thompson/Okanagan and Kootenay Districts.

## **Conclusion**

Once again, I would like to recognize the dedication of the College staff for the day-to-day support they provide for me and to all the committee volunteers without whose efforts the College could not function.

My sincere appreciation is extended to Council for its support and to the elected officers, Dr. Stoneman, President, and Dr. Lobb, Treasurer, for the time they have contributed, plus their invaluable assistance and wise counsel. The year ahead promises more interesting challenges, as the College continues to prepare for regulation under the *Health Professions Act*.

Heather J. Laing

**The College of Dental Surgeons  
of British Columbia  
Condensed Financial Statements  
For the year ended February 28, 2006**

**The College of Dental Surgeons  
of British Columbia  
Condensed Financial Statements  
For the year ended February 28, 2006**

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**BDO Dunwoody LLP**  
Chartered Accountants

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## Auditors' Report on Condensed Financial Statements

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**To the Members of  
The College of Dental Surgeons of British Columbia**

The accompanying Statements of Financial Position, Operations and Cash Flows of The College of Dental Surgeons of British Columbia for the year ended February 28, 2006 are derived from the complete financial statements of The College of Dental Surgeons of British Columbia as at February 28, 2006 and for the year then ended on which we expressed an opinion without reservation in our report dated April 13, 2006. The fair summarization of the complete financial statements is the responsibility of management. Our responsibility, in accordance with the applicable Assurance Guideline of the Canadian Institute of Chartered Accountants, is to report on the condensed financial statements.

In our opinion, the accompanying financial statements fairly summarize, in all material respects, the related complete financial statements in accordance with the criteria described in the Guideline referred to above.

These summarized financial statements do not contain all of the disclosures required by Canadian generally accepted accounting principles. Readers are cautioned that these statements may not be appropriate for their purposes. For more information on the College's financial position, results of operations and cash flows, reference should be made to the related complete financial statements.

Chartered Accountants

Vancouver, British Columbia  
April 13, 2006

**The College of Dental Surgeons of British Columbia**  
**Condensed Statement of Financial Position**

February 28	2006	2005
<b>Assets</b>		
<b>Current</b>		
Cash and short-term investments	\$ 5,222,779	\$ 4,312,660
Accounts receivable	45,959	33,009
Prepaid expenses	105,664	97,986
	5,374,402	4,443,655
<b>Property and equipment</b>	<b>3,080,399</b>	<b>3,123,973</b>
	<b>\$ 8,454,801</b>	<b>\$ 7,567,628</b>
<b>Liabilities and Net Assets</b>		
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable	\$ 326,143	\$ 265,245
Prepaid licence fees - Dentists and Certified Dental Assistants	4,487,066	3,948,532
Current portion of bank loan	-	625,000
Current portion of obligation under capital lease	24,153	34,753
	4,837,362	4,873,530
<b>Long-term</b>		
Bank loan	-	375,000
Obligation under capital lease	93,695	38,789
	93,695	413,789
	4,931,057	5,287,319
<b>Net assets</b>		
Cumulative surplus (deficit) from operations	561,143	(389,071)
Net assets invested in property and equipment	2,962,551	2,050,431
Reserve for fines revenue	50	50
Reserve for loan repayment	-	618,899
	3,523,744	2,280,309
	<b>\$ 8,454,801</b>	<b>\$ 7,567,628</b>

**The College of Dental Surgeons of British Columbia**  
**Condensed Statement of Operations**

<b>For the year ended February 28</b>	<b>2006 Budget</b>	<b>2006 Actual</b>	<b>2005 Actual</b>
<b>Revenue</b>			
Licence fees and permits	8,605,748	8,742,222	8,256,241
Examinations fees	25,100	49,552	21,181
Registration fees	292,540	321,200	293,925
General revenues	137,847	142,406	133,880
Interest and miscellaneous	61,575	116,158	125,097
Rental revenues	389,825	397,987	395,809
	<u>9,512,635</u>	<u>9,769,525</u>	9,226,133
Less:			
Canadian Dental Association	1,891,642	1,896,854	1,831,840
Association of Dental Surgeons of BC	2,147,231	2,165,020	2,256,417
Pacific Dental Conference	-	-	130,500
Certified Dental Assistants of BC	549,889	549,889	538,813
	<u>4,923,873</u>	<u>5,157,762</u>	4,468,563
<b>Expenses</b>			
Building operations	270,300	307,945	260,464
Committees	170,166	127,281	103,280
Credit card charges	7,549	10,314	8,427
General and administrative	655,530	583,411	527,442
Interest and bank charges	8,640	5,629	6,074
Interest on long-term loan	49,520	12,229	51,308
Legal and related costs	1,104,715	765,281	1,089,556
Meetings and travel	351,111	235,606	244,252
Salaries and benefits	1,758,259	1,642,916	1,570,434
Scholarships and grants	14,300	14,294	14,099
	<u>4,390,090</u>	<u>3,704,906</u>	3,875,336
<b>Excess of revenue over expenses from operations</b>	<u>533,783</u>	<u>1,452,856</u>	593,227
<b>Other revenue (expenses)</b>			
Profit share from Pacific Dental Conference	-	-	350,000
Amortization	(62,618)	(145,200)	(168,003)
Loss on disposal of Property and Equipment	-	(52,352)	-
Interest expense on capital lease	(9,791)	(11,869)	(9,791)
	<u>(72,409)</u>	<u>(209,421)</u>	172,206
<b>Excess of revenue over expenses for the year</b>	<u>\$ 461,374</u>	<u>\$ 1,243,435</u>	<u>\$ 765,433</u>
<b>Supplemental information:</b>			
Excess of revenue over expenses as above	\$ 461,374	\$ 1,243,435	\$ 765,433
Amortization	62,618	145,200	168,003
Loss on disposal of property and equipment	-	52,352	-
Property and equipment expenditures	(154,235)	(85,720)	(33,207)
Repayment of capital lease	(31,330)	(23,952)	(31,330)
Repayment of long term bank loan	(325,000)	(381,101)	(250,000)
Transfer to reserve for loan repayment	-	-	(618,899)
<b>Change in operating funds</b>	<u>\$ 13,427</u>	<u>\$ 950,214</u>	<u>\$ -</u>

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**The College of Dental Surgeons of British Columbia**  
**Condensed Statement of Cash Flows**

For the year ended February 28	2006	2005
<b>Cash provided by (used in)</b>		
<b>Operating activities</b>		
Excess of revenue over expenses for the year	\$ 1,243,435	\$ 765,433
Items not involving cash		
Amortization	145,200	168,003
Loss on disposal of Property and Equipment	52,352	-
	1,440,987	933,436
Changes in non-cash working capital balances		
Accounts receivable	(12,950)	13,722
Prepaid expenses	(7,678)	5,724
Accounts payable	60,898	(52,417)
Prepaid licence fees	538,534	765,084
	2,019,791	1,665,549
<b>Investing activity</b>		
Purchase of Property and Equipment	(221,950)	(33,207)
<b>Financing activities</b>		
Issue of capital lease	136,230	-
Repayment of bank loan	(1,000,000)	(250,000)
Repayment of capital lease	(23,952)	(31,330)
	(887,722)	(281,330)
<b>Increase (decrease) in cash and short-term investments for the year</b>	<b>910,119</b>	<b>1,351,012</b>
<b>Cash and short-term investments, beginning of year</b>	<b>4,312,660</b>	<b>2,961,648</b>
<b>Cash and short-term investments, end of year</b>	<b>\$ 5,222,779</b>	<b>\$ 4,312,660</b>

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**College of Dental Surgeons**

**of British Columbia**



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