



**Application for Assessment
by CDA Certification Committee**
under the Health Professions Act

Canadian Educated Level II Dental Assistants

A level II dental assistant educated outside of B.C., but within Canada, may be eligible for certification in B.C. based on the labour mobility agreement between the regulatory bodies of Canada, under the *Agreement on Internal Trade* and the CDSBC Bylaws made under the *Health Professions Act*. A practising certificate or a limited certificate may be issued following this assessment.

Application for, and completion of, an assessment of credentials by the College of Dental Surgeons of BC is needed to determine if you are eligible for certification.

Please refer to **Section A** for eligibility requirements, instructions and application.

American and Internationally Trained Dental Healthcare Providers

An American-educated Level II dental assistant and internationally educated level II dental assistant, hygienist, or dentist may be eligible for certification in B.C. on completion of the requirements for certification as a Practising Certified Dental Assistant.

Application for, and completion of, an assessment of credentials by the College of Dental Surgeons of BC is needed to determine if you can be certified to practise in B.C.

Please note that all American and internationally trained dental healthcare providers must successfully complete the National Dental Assistant Examination Board written examination and Clinical Practice Evaluation. Further information is available on their website at www.ndaeb.ca

Please refer to **Section B** for eligibility requirements, instructions and application.

For all assessment applicants

Upon review of the information provided, you will be notified as to whether you meet all of the initial registration requirements. If you do, we will also send you an application package for practising certification.

If additional training is needed for you to be eligible for certification, a letter will be sent outlining the specific education required and where it may be taken. Enclosed with that letter the College will send you a limited certification application package which, when submitted to and processed by the College, will allow you to may perform all the delegated

skills for CDAs in British Columbia under the delegation and/or supervision of a dentist, *except* for those services that you will obtain training for within the next 12 months.

When the College receives proof of successful completion of the required training from you, you are then eligible to transfer your limited certificate to a practising certificate. An application for this will be sent to you by this College.

Please submit all documents and the assessment fee to:

Sandra Harvey
Manager of CDA Regulation
College of Dental Surgeons of BC
500 - 1765 West 8th Avenue
Vancouver, BC V6J 5C6

Phone: 604-736-3621
Toll free (within BC): 1-800-663-9169
Fax: 604-734-9448

Section A**To be completed by: Canadian educated Level II dental assistants**

Surname		Previous Surname (if applicable)	
First		Middle	
Home Contact (personal)			
Address		City	
Home Phone		Province	Postal Code
Daytime Phone	Cell Phone	Email	

Eligibility requirements:

- you are a graduate of a Canadian Level II dental assisting program or dental program;
- you hold valid and non-restricted certification, registration or licensure as a Level II dental assistant in another Canadian jurisdiction (Manitoba, New Brunswick, Ontario, Quebec, Nova Scotia, Prince Edward Island, or Newfoundland /Labrador) *OR*
- you are legally permitted to perform the nationally recognized 13 core skills and are currently licensed or certified to perform those skills in another Canadian jurisdiction;
- you are meeting all applicable continuing education and continuous practice requirements of that other jurisdiction;
- you agree to work towards obtaining the additional skills needed for certification as a practising certified dental assistant in British Columbia; and
- you have at least 600 hours of continuous practice over the preceding 3 years (proof may be requested).

Please submit the following along with this form:

- a copy of your dental assisting or dental diploma/certificate
- a copy of your current Level II dental assisting license or certificate
- a current letter of professional standing from the licensing authority where you were/are a dental assistant or dentist
- a copy of your National Dental Assisting Education Board Certificate (if applicable)
- a C\$50 assessment fee payable by either cheque or credit card
Please note: payment is needed before the assessment process can be started.

Section B

To be completed by: **American and Internationally Trained Dental Healthcare Providers**

Surname		Previous Surname (if applicable)	
First		Middle	
Home Contact (personal)			
Address		City	
Home Phone		Province	Postal Code
Daytime Phone	Cell Phone	Email	

Eligibility requirements:

- you are a graduate of a Level II dental assisting program, dental hygiene program, or dentistry program; and
- you have successfully completed the National Dental Assisting Examination Board 2-part examination – written and clinical practice evaluation

Please submit the following along with this form:

- proof of successful completion of the NDAEB Written Examination and the Clinical Practice Evaluation (CPE) or, in lieu of the CPE, proof of successful completion of upgrading (www.NDAEB.ca)
- copy of your degree/diploma/certificate (*certified translated copy into English if necessary*)
- copy of transcript of marks from university/college
- copy of ICES report (International Credential Evaluation Service – www.bcit.ca/ices)
- proof of additional skills required in B.C. i.e., *suture removal, pulp vitality testing, acid etch of prepared cavities, removal of retraction cord and periodontal dressings*
- letter of professional standing from the licensing authority where you were a dental professional (*dated within one month of application; stating date of registration and licensure and any limitations or conditions that may be attached to licensure and/or any disciplinary action*)
- a C\$50 assessment fee payable by either cheque or credit card
Please note: payment is needed before the assessment process can be started.

College of Dental Surgeons

of British Columbia



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Vancouver, B.C. V6J 5C6 800-663-9169 866-734-9448
www.cdsbc.org

VISA/MasterCard Payment Option

Name of Dentist or CDA:		College Registration #
<input type="checkbox"/> VISA	<input type="checkbox"/> MasterCard	Expiry Date:
Card Number:		
Cardholder's Name (please print):		
Cardholder's Signature:		Amount \$

Your authorizing signature is required; therefore, payment by telephone is NOT an option